



*Minutes of the Hammond Historic District Commission
May 20, 2020
Hammond City Council Chambers – 312 East Charles*

- Meeting called to order by Chairman, Mr. Ryan Faulk, at 11:00 a.m.
- Verification of meeting notice given by Director, Ms. Jennie Garcia
- Roll call taken:
 - Present: Ryan Faulk, Susan Seale, John Exnicios, and Jen White
 - Absent: Jessica Shirey, Shauna Seals
- Motion to approve the minutes from February 19th, 2020 by Susan Seale. Second by Jen White.
 - Vote: Ryan Faulk (Y), Susan Seale (Y), John Exnicios (Y), and Jen White (Y)
 - Motion Approved:4-0
- Motion to approve the minutes from March 10th, 2020 (Special Session) by Ryan Faulk. Second by John Exnicios.
 - Vote: Ryan Faulk (Y), Susan Seale (Y), John Exnicios (Y), and Jen White (Y)
 - Motion Approved:4-0

New Business:

- **201 NW Railroad (Southland Community Church) – Signage**
 - Application presented by: Steve Farmer
 - *Essentially 201 NW Railroad requested to install temporary signage per the HHDC Guidelines that state the following: Temporary Sign – any easily removable signage that remains in place for nor more than three (3) consecutive months. This includes, but is not limited to paper signage hung on or within twelve (12) inches of a window or banner signs hung from awnings or canopies. Their current sign will come into non-compliance on May 29th. A certified letter was sent on March 5th notifying the applicant that if they decide to stay longer at this location then a formal application will need to be submitted to keep the current sign up. Now 201 NW Railroad is seeking to keep their sign for Southland Community Church for a longer period of time as the congregation will be using the building beyond their initial 3 month time frame. The sign is a type of vinyl cling that adheres to the old sign frame for Regions Bank and utilizes already installed lighting.*

- *Ryan Faulk – State your name.*
 - *Steve Farmer – Steve Farmer. I am the pastor of the church of Southland Community Church.*
 - *Ryan Faulk – And you are asking to...*
 - *Steve Farmer – We are doing a permanent sign.*
 - *Ryan Faulk – A permanent sign.*
 - *Steve Farmer – Yeah it was a temporary.*
 - *Ryan Faulk – So the same sign you had in place?*
 - *Steve Farmer – Yes, sir.*
 - *Ryan Faulk – Requesting for it to be permanent?*
 - *Steve Farmer – Yes.*
 - *Susan Seale – It’s the same sign?*
 - *Steve Farmer – Yes it is the same sign that is there right now.*
 - *Ryan Faulk – And that is just applying over the existing sign that is there?*
 - *Steven Farmer – Yes. So it...*
 - *Jennie Garcia – It is like a sticker.*
 - *Steve Farmer – The Regions – yes it’s some kind of adhesive they put it on with – some kind of special kind of canvas for the coloring on it.*
 - *Ryan Faulk – And it’s on top of the existing Regions sign.*
 - *Susan Seale – And it’s lighted in any way? Just the light that is already there?*
 - *Steve Farmer – There is a light in the front there, on the other side there is nothing there – there’s not a sign because it is a one way (street) and we thought about putting it there but people are, traffic is flowing.*
 - *Ryan Faulk – It’s just blank on the opposite side.*
 - *Steve Farmer – It’s just white but there is a light in the front and in the back but it is not coming on. I don’t know if it needs to be worked on. It is a small light in the front.*
 - *Ryan Faulk – I think I know what you are getting at. It is not internally lit.*
 - *Susan Seale – Right.*
 - *Commissioners and applicant discuss that the lighting in the picture is the only light for the sign but it is currently not working.*
 - *Susan Seale – Well I move that we accept the application as presented.*
 - *Ryan Faulk – Before we vote, do we have any public input for it?*
 - *No public input is given.*
 - *Motion to approve the application as presented by Susan Seale. Second by John Exnicios.*
- **Vote: Jen White, Susan Seale (Y), John Exnicios (Y), and Ryan Faulk (Y)**
 - **Motion Approved: 4-0**
 - **210 E. Thomas (Harvest Work Studio) – Unapproved Signage**
 - **Application presented by: Miguel Castaneda**
 - **Essentially 210 E. Thomas is seeking approval for new signage. The applicant is reusing the existing hang sign that was approved on June 2019. The applicant**

removed the vinyl signage that was approved for the previous business and added their signage to the aluminum sign.

- *Miguel Castaneda – Hello sir, my name is Miguel Castaneda. I am the youth pastor and graphic designer of Harvest.*
- *Ryan Faulk – And you guys have – use the existing sign that was there for the (Hemp) Farmacy.*
- *Miguel Castaneda – Yes sir.*
- *Ryan Faulk – Just applied...*
- *Miguel Castaneda – New vinyl.*
- *Ryan Faulk – New vinyl?*
- *Miguel Castaneda – Yes sir.*
- *Ryan Faulk – Oh onto the aluminum sign. It is very simple and meets the...*
- *Susan Seale – It’s a nice design.*
- *Ryan Faulk – It meets the requirements too.*
- *Miguel Castaneda – Thank you.*
- *Ryan Faulk asks the Commissioners if they have any comments or questions regarding the new signage.*
- *Jennie Garcia – And ya’ll aren’t doing any other signage? No open signs or window signs?*
- *Miguel Castaneda – That was a question. When we have events do we have the option to promote with a billboard or something that is an option?*
- *Ryan Faulk – You can do a sandwich board like a temporary sign out on the street with that if you want to do that. We do allow some temporary signage that you can use. There is a 90 day limit.*
- *Jennie Garcia – Three consecutive months for a temporary sign.*
- *Ryan Faulk – What is that?*
- *Jennie Garcia – Three consecutive months.*
- *Miguel Castaneda – Sounds good.*
- *Ryan Faulk – So I’ll move that we approve the application as submitted.*
- *Motion to approve the application as presented by Ryan Faulk. Second by Jen White.*
- **Vote:** Jen White, Susan Seale (Y), John Exnicios (Y), and Ryan Faulk (Y)
 - *Motion Approved: 4-0*
 - *Jen White tells applicant where to access the Historic District Guidelines and to contact Jennie Garcia if they do want to move forward with any temporary signage or additional signage for their business that will keep them in compliance with HHDC regulations.*
- **221 W. Thomas (Jenlyn Boutique) – Signage**
 - *Application presented by: Dawn Ruiz*
 - *Essentially 203 E. Thomas is seeking to install a new double sided neon sign. The new proposed sign measures 6” x 2’3” and will be mounted approximately 14’ above the sidewalk. The new sign will have 1” white push thru acrylic lettering. The proposed sign will be a fabricated aluminum skin and frame with a painted*

black finish. The new sign will have a colored logo accents and be internally illuminated. The sign will be mounted to the exterior wall surface with 2" x 2" aluminum square tube supports with mounting plates, nuts, and bolts with a guide wire.

- *John Exnicios recuses himself from this application.*
- *Ryan Faulk – With that recusal we do not have a quorum for this. We will be forced to table this until next time or do a special session.*
- *Dawn Ruiz – Yes, because all we are trying to do we have a grand opening well my daughter does it's her place on May 30th. Right now she just wants to put and I think she spoke to Jennie – just the two front doors, she wants to be able to put the name of the business and the hours. And then she will come for the sign above the store at a later date. But we have to have our name for the opening on the 30th.*
- *Ryan Faulk – I understand.*
- *Susan Seale – I have a question. Why do you need identical signs right there?*
- *Dawn Ruiz – Because if one door is open and the other is closed.*
- *Jennie Garcia – I emailed her (Jena Thompson) asking her if she wanted to schedule a time to talk about this because I had some questions regarding the application.*
- *Dawn Ruiz – I could probably answer it if I know what it is. We're just worried about the two front doors right now. The other sign can come at a later date. I know you mentioned to her about keeping her banners up but it is pointless because it says "coming soon." Well you don't want that for a grand opening.*
- *Jennie Garcia – She didn't want any signage in the front window?*
- *Dawn Ruiz – No because it's going to be mannequins with clothing. On the two big glasses? No she only wants the doors. We are not trying to over power the front of the building with signage.*
- *Jennie Garcia – I didn't know if she wanted to do a small Jenlyn Boutique at the bottom of the window just to – it doesn't have to take up the whole window a small banner at the bottom.*
- *Discussion breaks out with Commissioners and applicant regarding possible additional signage at the bottom of window as a possible way to attract more people's attention to the business. Clarification is given that the applicant applying for door signage. Applicant states that the example given was taken from their Covington location.*
- *Susan Seale – I still have question, why you need identical signage on two doors? Have you considered having Jenlyn's Boutique on one door and the times on the other door? That is just repetitious – it is vinyl and I don't have a strong feeling about it but I do think that it is not necessary.*
- *Dawn Ruiz – If you want to approve one door, I am here on her behalf we can do that and come back at a later date.*
- *Ryan Faulk – Unfortunately like I said right now we don't have the ability because we don't have a quorum. We cannot vote on this today. We can put a temporary*

sign in the meantime to get us through until we can get a special session in place to handle this. Hopefully we can do that soon. As long as we can get...

- *Jen White – What is the timeframe that we have to announce it (special session)?*
- *Jennie Garcia – Seven days – seven day legal notice.*
- *Mayor Pete Panepinto – John you own the building?*
- *John Exnicios – Yes.*
- *Mayor – Anything that says why he has to recuse himself?*
- *Mayor questions why owning a building would make John Exnicios have to recuse himself.*
- *Jennie Garcia – It is just signage. I just had questions about the hang sign.*
- *Dawn Ruiz – Yeah she’s going to have to come back. She’s having a hard time with pictures and people to give her stuff.*
- *Jennie Garcia – That is why I asked her if she wanted to come into the office to discuss it.*
- *Dawn Ruiz – Yeah she’s just mainly trying to get the name on the door right now with the hours.*
- *Ryan Faulk – Well, I mean Pete if you’ve experienced this more than we have. I mean this is a kind of a strange situation. I know he owns the building. I don’t know how much of an ethics conundrum that is. It is different for me for another one.*
- *Mayor and Commissioners discuss whether or not John can vote on this application. It is noted that another business had their signage approved in office during the shutdown and that approval was given because it did meet guidelines. After discussion Commissioners feel that the recusal can be reversed for this application.*
- *Dawn Ruiz – So would you like for me to do one door?*
- *Susan Seale – I have a suggestion and this is not binding, but if you put the store hours on your door – on one door and you put the name of your business along the bottom that would give you the name of the business and the doors would just have the times that it is open.*
- *Commissioners discuss name of business used as a ribbon along the bottom of the windows as well as how to give the business more presence to the public.*
- *Mayor gives an inaudible comment.*
- *Susan Seale – Yes mayor.*
- *Mayor – Inaudible*
- *Susan Seale – Yes that is my opinion.*
- *Discussion breaks out with Mayor, Commissioners, and applicant on placement of signage.*
- *Ryan Faulk – What we are trying to avoid and it is written into the Guidelines is repetitive signage on every window as we go across. I would propose that you put your logo as a symbol on both doors with the store hours on one of the doors not both.*
- *Dawn Ruiz – Ok.*
- *Susan Seale – That is a good compromise.*

- *Mayor gives suggestion to put store hours on the door that is locked so that customers can see the hours when they are walking in and from the street.*
- *John Exnicios – Do you want to advise at least for the other sign to give some direction?*
- *Ryan Faulk – That’s the thing. Technically this building is – it has two or more occupants and no landmark sign. So it actually qualifies as under the C (Signage Guidelines). It should be a pedestrian sign or a business sign for each of the businesses. Actually a business sign and a pedestrian sign. I can talk to you John more about what the parameters are.*
- *John Exnicios – Ok I didn’t know if she (Dawn Ruiz) has any understanding...*
- *Ryan Faulk – Didn’t you say you would have to come back anyway for your...*
- *Dawn Ruiz – Well she had said sent...*
- *John Exnicios – She had sent some stuff it just...*
- *Jennie Garcia – It was like a text message.*
- *Dawn Ruiz – She sent you something. She couldn’t get something.*
- *Jennie Garcia – Like a spec sheet.*
- *John Exnicios – But is she allowed to have that sign?*
- *Jennie Garcia – This is it. (shows image on screen)*
- *Ryan Faulk – Right now the way it is reading and the type of building that this is which is a single building with multiple occupants, she can have a pedestrian sign above the door and underneath the awning which is a max, is it 2 x 3?*
- *Susan Seale – 2x3 yes.*
- *Ryan Faulk – But the sign above the building, way up high on the building.*
- *Dawn Ruiz – Can you show a picture?*
- *Jennie Garcia puts up photo on the screen for Commissioners to see.*
- *Dawn Ruiz – See where it is circled? I think there is a bar there coming straight across. So she can’t put the sign there for people to see coming from both directions? Under the awning you wouldn’t see anything.*
- *Jennie Garcia – They have these eye hooks.*
- *John Exnicios – Bolts.*
- *Dawn Ruiz – So I am assuming there was an existing sign there. So it’s not going to be lighted or anything it’s just going to be a...*
- *John Exnicios – I do know in old pictures that it was, when there was a frame shop there was something hanging.*
- *Jennie Garcia – It was over here (pointing to the other side of the building on a photo).*
- *John Exnicios – Ok.*
- *Jen White – Haven’t we granted before where one of the occupants wanted more than what was their proportion and correct me if I’m wrong, like the Super King building they got a larger proportion.*
- *Ryan Faulk – Right.*
- *Jen White – Because the owner was ok with them using the primary sign for them. Right? But there were...*

- *John Exnicios – But there is no owner primary sign to this building, correct? There is no name on the building or anything like that.*
- *Commissioners discuss primary signage for the building and possibly working out with the other tenant that they would not be given space on the 2nd floor of the building to hang signage. John Exnicios questions whether or not both tenants would be able to get signage from the hang bar under the Guidelines. Commissioners state that they could have multiple business signs and that has been done before – multiple business signs can be used with each sign uniform in size and mounted according to Guidelines.*
- *Dawn Ruiz states that what the Commissioners are saying is that both businesses would have to share a hanging pole and put their signs hanging under each other.*
- *Commissioners confirm that this is what they are saying is in the Guidelines.*
- *Commissioners then discuss the best placement of a pole for two businesses to hang their signs.*
- *Ryan Faulk – Is this one address or two?*
- *John Exnicios – It is two.*
- *Mayor states that if there is photographic evidence to support multiple business signs on the building then they should be able to use the same location for new business signs.*
- *Susan Seale – Since the last revision, whatever is on the last revision of the Guidelines.*
- *Mayor – What is historic about that?*
- *Susan Seale – What happens is, it is updated for changes that occur in commerce. For example, all the vinyl lettering. We changed it to allow all of that. That wasn't historic. So it's not every historic thing is the...*
- *Commissioners and Mayor discuss the use of hanging signs for multiple tenants. Discussion also goes over the address of the building as well as the placement of the hang sign on the building.*
- *Ryan Faulk questions whether or not there is an application for the hang sign.*
- *Hang sign information was submitted with the application.*
- *Applicant states that if she has to come back for the hang sign she will but would prefer a decision be made at the current meeting.*
- *Ryan Faulk states that on the application itself there is no mention of a hang sign just the white vinyl stickers.*
- *Jennie Garcia – She sent this picture with everything and I thought that was the vinyl sign and then she sent me a text message with the information underneath it for the hang sign.*
- *Applicant describes that the sign is a metal sign that is two-sided and hangs on the exterior of the building. This is similar to the sign for the Covington store. She then describes the vinyl letters for the doors.*
- *John Exnicios – I guess every building is going to be different and this is a fairly large building and my concern is that if you put the two signs – and I get the idea of consolidating, she's pink and blue and the other one is like orange and black...*
- *Ryan Faulk – Well the look of the building, if you look at the parapets...*

- *Susan Seale – Well right now you are just asking for the door, is that correct?*
- *Dawn Ruiz – Yes.*
- *Jennie Garcia – I think we need more information for the hang sign.*
- *John Exnicios – Well that is what she wants done right now cause there’s a lot of confusion around it and I want to see if we can give them some direction.*
- *Commissioners and applicant state that coming back would be acceptable so that the applicant can come up with something for the next meeting.*
- *Mayor gives comments regarding hang sign proposal and states that he understand the Commissioners do not want clutter and it does not make sense to put additional holes into the building that is centered above both commercial spaces.*
- *Ryan Faulk – Do you (John Exnicios) have another business coming into this space?*
- *Discussion breaks out between Mayor and applicant and Ryan Faulk and John Exnicios.*
- *Applicant gives statement regarding signage that is used on Metairie Road.*
- *Susan Seale – We have Guidelines and precedence that we have to be careful about because if we just say ok do what you want to do and the next person comes along and says well they did it. You know we still have to go by our Guidelines.*
- *John Exnicios – So the question is, what is considered duplication?*
- *Susan Seale – Well, this was an opinion. Why did you need two signs right next to each other that say the same thing?*
- *Mayor – I agree with that.*
- *Susan Seale – So if you had Jenlyn’s Boutiques on both of them and then the store hours on one that usually stays closed then it seems to me to be a workable deal if you want matching on the doors. And we will deal with the sign up there and it may have to deal with who you have going into the side too.*
- *John Exnicios – And that is what I am saying. I feel like, they are orange and black and they are a lady’s boutique with pink and light blue and they are both wanting presence. To me it would create confusion if you put it on the existing one so it would need to be in the middle. I think sensible to not put more damage into the building if there is already anchors there and if they are already in line it would make sense to let them – it is a very large building and it looks almost separate but I don’t know how; I understand that we are charged with the Guidelines.*
- *Ryan Faulk – I am on board if we do have the two different...*
- *Commissioners discuss that the building has two different addresses and how having different addresses may mean something different that the Guidelines might need to be updated for clarification.*
- *Susan Seale – And I have a question about the size of the sign. You are saying two sided?*
- *Dawn Ruiz – Yes.*
- *Susan Seale – There is no traffic from that way.*
- *Mayor – But at the stop sign.*
- *Ryan Faulk – You can see it from both directions.*

- *Susan Seale – Ok. Well we have to go with the width of your space and the square footage on the sign. So do you know the size of that one?*
- *Jennie Garcia – It is a 3x3.*
- *Susan Seale – So how does that fit in with our numbers. How wide is her section? 25 ft.?*
- *John Exnicios – I do not know that.*
- *Jen White – We might need more information about the hang sign before we can make a decision.*
- *Ryan Faulk – Well the space is wider than 9 ft. and the sign is 9 square feet.*
- *Commissioners discuss what is allowed for a double hang sign and the size of the building.*
- *Ryan Faulk – Is it white? Is it clear? It says it is plexi-glass.*
- *Dawn Ruiz – The background is all white.*
- *Ryan Faulk – It is a white sign?*
- *Dawn Ruiz – It is a white sign.*
- *Susan Seale – With vinyl letters.*
- *Dawn Ruiz – With vinyl letters.*
- *Ryan Faulk – Ok.*
- *Ryan Faulk – Well first things first, I am going to move that we amend the application to include the hanging sign. The 3' x 3' plexi-glass sign with vinyl lettering.*
- *Susan Seale – Are you going to have a street number over your door? You could put like 209 or whatever it is.*
- *Dawn Ruiz – Well the black over hang right above it has the address.*
- *Susan Seale – Oh, ok.*
- *Jennie Garcia – Do we have a second to amend?*
- *Jen White – I second.*
- *Motion to amend the application by Ryan Faulk. Second by Jen White.*
- *Vote: Jen White, Susan Seale (Y), John Exnicios (Y), and Ryan Faulk (Y)*
 - *Motion Approved: 4-0*
 - *Jen White – Do we need to amend it again? To change the letters on the doors.*
 - *Susan Seale – Can she just initial that her hours will be on one door only?*
 - *Ryan Faulk – I can be ok with that.*
 - *Susan Seale – Hours will be on one door only and you just initial it.*
 - *Ryan Faulk calls for public input.*
 - *Mayor gives advice on where to put logos and hours on door.*
 - *Jen White – I am not clear where we are hanging the sign.*
 - *Ryan Faulk – To hang it on the bracket that they...*
 - *Susan Seale – The existing bracket.*
 - *Ryan Faulk – Above their space. In the existing position of the existing bracket.*
 - *Ryan Faulk – I move that we accept the application as amended.*
 - *Jen White – We need to make it clear that this is an exception based on the shape of this building how large it is, it is clearly – the roof makes it almost as two separate...*

- *Ryan Faulk – And we have existing mounting points as well and they’ve identified as using them.*
- *Jen White – Yes, making an exception for this building to have individual signage above.*
- *Ryan Faulk – It is in the record now based on our discussion.*
- *Jennie Garcia – And it is on video.*
- *John Exnicios – The most important thing about that is the existing things that are there or that we don’t have to damage the building unnecessarily. That is the most important thing I think.*
- *Motion to approve the application as amended by Ryan Faulk. Second by Jen White.*
- *Vote: Jen White, Susan Seale (Y), John Exnicios (Y), and Ryan Faulk (Y)*
 - *Motion Approved: 4-0*
- **205 S. Magnolia (Anthony Zuppardo Chiropractor) – Roofing**
 - *Application presented by: Anthony Zuppardo*
 - *Essentially 205 S. Magnolia is seeking to replace its current shingle roof to a metal roof. The building located at 205 S. Magnolia is a non-contributing building to the Hammond Historic District and was built sometime in the 1980s. The applicant would like for this building’s roof to match more closely with Gulf Coast Bank. The applicant is seeking to install a metal roof in the color of “coco brown.”*
 - *Ryan Faulk – Can you please just state your name for the record?*
 - *Anthony Zuppardo – Oh, Anthony Zuppardo.*
 - *Ryan Faulk – Thank you sir. So you are looking to reroof your building? A change from asphalt shingles to a metal roof.*
 - *Anthony Zuppardo – Exactly the same color as Gulf – it used to be...*
 - *Susan Seale – Its Gulf Coast Bank now.*
 - *Anthony Zuppardo – I have the same bricks that they have but my bricks are fatter and mine look better and they have a coco tin roof. Coco is the color – coco brown and you will save my marriage if you approve this cause my wife wants a tin roof and I have no say so. I have no authority.*
 - *Ryan Faulk – Honestly metal is an acceptable material. I mean the building is not a historic building. It was built in the 80s.*
 - *Anthony Zuppardo – I can’t remember when I built the building you know. I think it was either, do you have it in there that I built the building in either 84 or 85 or 86? I can’t remember.*
 - *Jennie Garcia – I have it as the 80s. I don’t think we have the exact...*
 - *Anthony Zuppardo – 80 what? What year do you have?*
 - *Jennie Garcia – I don’t have the exact year.*
 - *Anthony Zuppardo – It was in the 80s but I don’t know if it was in 84, 85, or 86. I don’t want to call my ex-wife to ask her.*
 - *Susan Seale – Looks good to me.*
 - *Ryan Faulk – I don’t have an issue with it. You’re going to have matching gutters and everything else?*

- *Anthony Zuppardo – Yes sir. The metal roof will solve the problem. I have – the water comes down too close with this roof and I have an overhang problem and the tin roof will resolve, supposedly the water falling off the building. It affects the opposite side of the windows, on the opposite side but with a metal roof the water should fall two to three inches away. That will resolve the window problem on the other side of the building.*
 - *Ryan Faulk – He is going to have some flashing work to do on this, on that wall where your second story peaks right there. Just FYI.*
 - *Anthony Zuppardo – Yeah we got to replace the wood pieces too and there is a flashing issue so we are hoping to repair everything when we do this. In the back of the building we have some wood panels that need to be replaced because they're rotted out from 86 to the present time.*
 - *Ryan Faulk – Any other questions here or concerns? Any public input?*
 - *Member of the public – Yes I'd like to see the Commission tell him to call his ex-wife and put it on speaker phone.*
 - *Ryan Faulk – Well she might be watching.*
 - *Susan Seale – I move that we accept the application as presented.*
 - *Motion to approve the application as presented by Susan Seale. Second by Ryan Faulk.*
 - *Vote: Ryan Faulk (Y), Susan Seale (Y), John Exnicios (Y), and Jen White (Y)*
 - *Motion Approved: 4-0*
- **111 N. Oak – Exterior Renovation**
 - *Application presented by: Daniel Laborde*
 - *Essentially 111 N. Oak is seeking to pressure wash the exterior of the building and then seal the building with Prosooco Siloxane PD matte finish.*
 - *Ryan Faulk – I move to table. I don't know if I have to move to table if they are not here.*
 - *Susan Seale – You don't.*
 - *There was no representative present for this application. Applicant will be contacted to find out the status of the project and will be added to the June agenda if requested.*
- **115 S. Cypress – Exterior Renovation**
 - *Application presented by: Deek DeBlieux*
 - *Essentially 115 S. Cypress is seeking to remove the front door facing S. Cypress and sand and apply a clear polyurethane coating to protect it from the elements. Once the door is sanded and a polyurethane coat applied it will be reinstalled. The applicant is also seeking to remove a wooden board from the SE façade and replace it with brick. The new brick will be painted to match the building.*
 - *Deek DeBlieux – Good morning, my name is Deek DeBlieux.*
 - *Ryan Faulk – So you are refinishing the front door and...*
 - *Deek DeBlieux – Yes, I'd like to refinish the front door and sand it and put a clear polyurethane on it so it wouldn't change.*

- Ryan Faulk – *So not painting it.*
 - Deek DeBlieux – *Not painting it.*
 - Ryan Faulk – *Cleaning it up and protecting it and your infilling a hole in the back wall.*
 - Deek DeBlieux – *The hole in the back wall was left over, boarded when we changed out the HVAC unit on the building and decided – wouldn't it be nice to brick it back up. We will use the same size of bricks and then we called, or I called the office to try and find out exactly what color this building was painted when Tom Anderson bought it and it just says white.*
 - Jennie Garcia – *Yeah.*
 - Deek DeBlieux – *So we will just do our best to match that historical color.*
 - Ryan Faulk – *And I don't know if that addition, cause that whole thing on the back was an addition at some point that was done.*
 - Deek DeBlieux – *Yes there are two additions onto the historical part, the first third of the building is the historical part and then years ago did the middle section then this back.*
 - Ryan Faulk – *The first part was a grocery, right?*
 - Deek DeBlieux – *Yeah it was a grocery in the very front. (inaudible)*
 - Ryan Faulk – *What I was getting at was I don't know that these bricks on the back are terribly old. I mean if they were I'd be careful about the mortar you were about to use – make sure it is not too hard and crack everything else around it.*
 - Jen White – *And you said you re-did the HVAC or whatever that is coming out.*
 - Deek DeBlieux – *On the inside. On the other side of that is...*
 - Jen White – *So there is nothing needed to come out of the building right there?*
 - Deek DeBlieux – *No.*
 - Ryan Faulk *calls for public input. None is given.*
 - Ryan Faulk – *I'll make a motion to accept the application as submitted*
 - Motion to approve the application as presented by Ryan Faulk. Second by John Exnicios.
- Vote: Ryan Faulk (Y), Susan Seale (Y), John Exnicios (Y), and Jen White (Y)
 - Motion Approved: 4-0
- **211 E. Thomas – Exterior Renovation**
 - Application presented by: Bill Cress
 - *Essentially 211 E. Tomas is seeking to replace the existing storefront with a new brushed aluminum storefront. The applicant is seeking to add one single aluminum storefront entry way to the front of the building while maintaining the two existing double door entry ways. The third single doorway will enable the building owner to allow private entrance to an existing second floor stairwell.*
 - *Bill Cress – Good day, my name is Bill Cress and I am the architect for Chad and Danicia Shaffer who own Utility Metering Solution at 211 Thomas. We are currently doing a first floor renovation and one of their concerns was there's and existing stairwell that comes down from the second floor and empties into their main entry lobby. So what they wanted to do is take that entrance and move it*

directly to the front façade. The current façade is all aluminum store front. The building was at one time the Woolworth's store and the concept would be to utilize a new aluminum storefront that would match what appears to be a common store front replacement method along this whole area corridor. It's currently on the theater (Columbia) across the street and other businesses. It is the same exact storefront with the same handles and we don't propose to put any glass other than a clear storefront staying similar to what is in the building now.

- *Susan Seale – So all across the front would be the new?*
- *Bill Cress – Correct.*
- *Susan Seale – And the door would match the existing doors?*
- *Bill Cress – That is correct.*
- *Jen White – So that circled portion where you want the door (new single door)?*
- *Bill Cress – Yes. So (inaudible) storefront is currently masonry. The base below the glass storefront is where we would remove just that small portion of masonry with everything else the same.*
- *Ryan Faulk – So you are actually going to retain, so you're going to retain all the rest of the storefront?*
- *Bill Cress – No the idea is to replace it all.*
- *Ryan Faulk – Oh, ok. That is not what this says.*
- *Bill Cress – The doors that will be replaced, I guess they are all probably from the 50s when the building was supposedly constructed but the idea is to replace all the current front doors and glass and aluminum storefront system. They are (inaudible) the mullions on the aluminum storefront have sort of turned color and just doesn't look fresh.*
- *Susan Seale – But its – there will be glass, the glass will all remain?*
- *Bill Cress – Yes.*
- *Susan Seale – And so the metal that you're talking about replacing are like the mullions on the windows?*
- *Bill Cress – Yes.*
- *Ryan Faulk – You are going to use a front glaze system? These storefronts use front glaze. It is not center glaze, it is toward the front. Is that what you are going to go back with?*
- *Bill Cress – We can do that, yes.*
- *Susan Seale – What about that awning? Is there anything changed to that?*
- *Bill Cress – No ma'am.*
- *Ryan Faulk – And they're taking the entire first floor?*
- *Bill Cress – That is correct.*
- *Ryan Faulk – And the second floor will be a commercial space at some point?*
- *Bill Cress – It will be a separate use. They plan to utilize the majority of the portion of the second floor as some training spaces for the business, a wellness like a workout side, and then there will be – if they can get permission to do so they plan to do on the front portion put a personal apartment for them to, they live out of town and when they come in to work during the week they will utilize that.*

- *Susan Seale – You mean a portion on the interior? Is that what you are saying? And it would be an apartment?*
- *Bill Cress – Yes, upstairs yes.*
- *Susan Seale – Upstairs.*
- *Bill Cress – About a third of it or a little less.*
- *Susan Seale – What kind of work is that? That they do there?*
- *Bill Cress – Utility Metering Solutions, I don't know if I can explain exactly what it is but it has something to do with providing metering solutions for municipalities. It is not what I do every day but they seem to be very successful at it.*
- *Ryan Faulk – Have you, I know you wanted to add this third door. Have you considered perhaps, I mean I don't know the rest of the floor plan you designed as a lobby and how the second double door plays into that cause you have two existing double doors.*
- *Bill Cress – The concept for the additional is for it to have direct access...*
- *Ryan Faulk – I know that.*
- *Bill Cress states that the building is not sprinkled but will have a fire alarm system and with that they will need direct access from the stairwell to the outside.*
- *Susan Seale – Have you considered entering the upstairs from the back alley?*
- *Bill Cress – Well, we have to have two exits and we do have another basically direct stairwell two at the rear entrance.*
- *Susan Seale – Doesn't that have to be – come before us the alley?*
- *Bill Cress – We've already got the permit. The first floor construction, so we got all our approvals for – the second floor will be a separate project.*
- *Susan Seale – No I am talking about putting an entrance into the back.*
- *Ryan Faulk – There is already a...*
- *Bill Cress – It is existing.*
- *Susan Seale – Existing entrance?*
- *Bill Cress – There is already an existing entrance to the stairwell and we reconfigured the stairwell to make it fire rated better and replaced the doors out of the back with new aluminum storefront.*
- *Ryan Faulk – Again, what I was trying to get at to before, have you tried to explore instead of adding, cutting into the existing façade to incorporate this double door closest to the stair as part of a small little, lobby vestibule?*
- *Bill Cress – We didn't because the concept for this first floor is to have the space in the middle really wide open all the way almost to the rear space. And if you would like I can show you a floor plan of the design of the first floor so that you could probably (inaudible).*
- *Jen White – My question follows that. I think – a lot of what we have to take into consideration is we hope this business is here for a very long time. We hope that they are successful and use the space as you described but eventually someone else is going to be in that space and does it make sense for the use of the building long term to add an extra door like that. And I think we need to make sure that we've explored every other option before we get there. So I would kind of second what Ryan is saying and see if there is another way to get the same desired exit*

from the second floor without having to cut into the existing building. I don't know if that is possible but I think it warrants a discussion before you permanently change the façade of the building.

- *Bill Cress – If we did that, the area – we would have to enclose it in solid wall.*
- *Jen White – Inside?*
- *Bill Cress – So if it went to the second door on the left, that would go to the right side of it if you look at the façade, create a solid wall, run a solid wall across to the stairwell. That would have to be fire rated, protected from that first floor. So you are basically cutting the whole half, when you see into that first floor space. I can show you the plans.*
- *The mayor joins in discussion of where the location of the second floor stairs are in relation to the front doors of the building. Discussion also surrounds future use of being able to access the second floor separate from the current front doors to make it more versatile for future use. It is also stated that there are other buildings that have separate entrances for stairs leading to a second floor.*
- *Susan Seale – I think that precedence for the stairs coming down to the main sidewalk all over the Downtown. I think there are several. So I don't see that as a problem.*
- *Ryan Faulk – And I know that previous tenants had issues with that the stairs do not exit.*
- *Bill Cress – This is the least, I guess, obstructive approach to that first floor. Obviously the first floor – if it weren't for this business, if it were retail then that other concept to block off that retail view into the space would really be detrimental.*
- *Commissioners agree.*
- *Ryan Faulk – With all that said then the only primary comment I had was what I started with to make sure it goes back to the storefront system similar to what you have and that is a front glaze system.*
- *Ryan Faulk and Bill Cress discuss the type of storefront system to be used and that the new system will match the current profile and glass.*
- *Ryan Faulk calls for public input. None is given.*
- *Jen White – Do we need to amend the application to put, I know there are pictures and dimensions and plans with the doors but it is not actually on the application?*
- *Jennie Garcia – What is not on the application?*
- *Jen White – It just says replacing storefront with new aluminum brushed storefront.*
- *Bill Cress – The door sizes are, the new door on the left will be a 3070 and the doors in the middle are also (inaudible).*
- *Ryan Faulk – Ok.*
- *Bill Cress – We will make sure we match all the dimensions and heights to what is there.*
- *Jen White states that they might want this stated as such on the application.*
- *Ryan Faulk – I think its ok. Well I move that we accept the application as submitted.*

- Motion to approve the application as presented by Ryan Faulk. Second by Susan Seale.
- Vote: Ryan Faulk (Y), John Exnicios (Y), Susan Seale (Y), and Jen White (Y)
 - Motion Approved: 4-0
- **206 E. Morris (206 E. Morris LLC) – Relocation & New Construction**
 - Application presented by:
 - *Essentially 206 E. Morris is seeking to relocate the current building in order to build a new two-story office building. The building located at 206 E. Morris is an example of an early ranch style home and is the only one of its kind found in the Hammond Historic District. The applicant is seeking the relocation of this house. The proposed new building will be 15,904 SF and will include a new parking lot with 32 spaces. Exterior materials will include brick veneer, cement board siding, and wood slats. The north elevation will include a flat aluminum canopy.*
 - *Ryan Faulk – For this one I was, I will need to recuse myself but that would leave only three of us voting. Which means it will automatically have to be tabled.*
 - *Jen White – Do they have to be here?*
 - *Ryan Faulk – What was that?*
 - *Susan Seale – They are not even here.*
 - *Ryan Faulk – I told them not to, well.*
 - *Jen White – That it wasn’t going to happen?*
 - *Ryan Faulk – It’s my client, so yeah.*
 - *Jen White – Either way.*
 - *Ryan Faulk – That is why I told them we are not going to have a quorum for it so don’t...*
 - *Mayor – Who is this for?*
 - *Ryan Faulk – This is for the relocation of the 206 (E. Morris) building. The little house next to the Andre Theriot’s building.*
 - *Jen White – Across from On the Run (gas station).*
 - *Ryan Faulk – The little white house.*
 - *Mayor – Next to Andre Theriot’s building?*
 - *Commissioners state it is on Morris.*
 - *Mayor – You’re going to take it down?*
 - *Ryan Faulk – They are going to move that little house. This is the application to do that.*
 - *Mayor – That is STOA?*
 - *Ryan Faulk – Yeah. But we are not going to have a quorum to do it so I recused myself so it will have to be tabled.*
 - *Susan Seale – And if they need a special meeting, we should do that?*
 - *Ryan Faulk – Yes, I would request that that we get that under way.*
 - *Susan Seale – I don’t want to stop progress.*
 - *Ryan Faulk – Right.*
 - *Mayor makes inaudible comment regarding an upcoming City Council meeting.*

- *Commissioners confirm date of next Council meeting as well a nomination for an open seat for the HHDC to fill Howard Nichols' remaining term.*
 - *Ryan Faulk – So we will move on. That last one will get tabled. We will move on to the update from the director.*
- **Updates From Director:**
- **Compliance Update**
 - 221 W. Thomas – installation of unapproved water spigot to the side of the building. It was determined that this was installed without the building owner's consent. The contractor has been notified that any modifications to the exterior of the building must be approved by the building owner as well as the HHDC. This work was done during the state shut down for COVID-19. The new water spigot was installed because the older spigot does not work. Commissioners suggested that the building owner install a lock on the new spigot to make sure no one leaves it on or uses it.
- **In-Office Approval** – there were a few in-office approvals for work because of the inability to meet due to the state shut down for COVID-19.
 - 221 W. Thomas St. – approval of new electric meters
 - 112 S. Cypress – Kali Norton Photography door signage
 - 110 N. Cate – Courtyard Café exterior repainting
 - 200 N. Cate – Seale and Ross in-kind exterior repairs to stucco and windows
- **Ethics Training**
 - Ryan Faulk ethics for 2020 has been updated.
 - Jessica Shirey is working on completing her ethics requirement.
- **Financial Disclosure** – each commissioner needs to fill out a financial disclosure form for the LA Ethics Board. This is due by May 15th and must be done yearly.
- **Budget** – still in good standing; fiscal year ends June 30th; there is about \$2,000 left in the budget a lot of that was for the Commissioners to attend the LA Trust Conference that was cancelled.
- National Alliance of Preservation Commissions had an informative webinar regarding holding public meetings during a pandemic.
- Tammy Williams, HHDC's spring intern graduated. She is here to attend one last meeting to say good-bye.
- **Thank You**
- **Public Input**
 - *Susan Seale – Suggests to the Mayor that the bare white wall of City Council Chambers should have historic photographs of Hammond hung on them. Mayor states that this is a good idea but right now he is looking for solutions for the sun entering the building during*

Council meetings such as stained glass in all the windows. He states that the stained glass is expensive and not sure how it fits in with the historic character of the building and further states that the Council wants to spend money on blinds. Susan Seale states that remote controlled blinds would be a good option. Mayor states that is the plan they are looking at and he is guessing that stained glass is expensive. Jennie Garcia states that is expensive and might have someone who could give a quote but was told it was very costly. Commissioners then continue to discuss how to get large sized photos of historic sites to put on the wall of Council Chambers.

- **Mayor** – Mayor discusses that he is encouraging his son to purchase a house in the Historic District. Mayor wants to know if windows can be changed on the house. Commissioners discuss where the house is located. Commissioners discuss what exactly the Mayor wants to change the windows to. Commissioners state where someone in the District changed their windows. Mayor asks John Exnicios if he changed his windows and he stated that his windows are original to the house. Discussion breaks out on the fact that old windows are not what we consider standard sized today and Commissioners discuss that the residential guidelines address windows. Commissioners discuss the location of the house and other plans the Mayor has for it.
- **Adjournment:**
 - Motion to Adjourn by Jen White and seconded by Ryan Faulk.
 - Vote: Jen White (Y), Susan Seale (Y), Ryan Faulk (Y), and John Exnicios (Y)
 - Motion Approved: 4-0