



*Minutes of the Hammond Historic District Commission  
February 19, 2020  
Hammond City Council Chambers – 312 East Charles*

- Meeting called to order by Chairman, Mr. Ryan Faulk, at 11:00 a.m.
- Verification of meeting notice given by Director, Ms. Jennie Garcia
- Roll call taken:
  - Present: Jessica Shirey, Shauna Seals, Ryan Faulk, Susan Seale, John Exnicios, and Jen White
- Motion to approve the minutes from January 15<sup>th</sup>, 2020 by Jen White. Second by Susan Seale.
  - Vote: Jessica Shirey (Y), Shauna Seals (Y), Ryan Faulk (Y), Susan Seale (Y), John Exnicios (Y), and Jen White (Y)
    - Motion Approved:6-0

**Old Business:**

- **210 W. Robert (Parkside Garden Apartments) – Exterior Renovation**
  - Application presented by: Steven Spears & Tiffany Williams
  - *Essentially 210 W. Robert, Parkside Garden Apartments is seeking to replace the current cedar board siding and replace it with hardie board. The applicant is proposing to use the same colors as well as an additional color.*
  - *Steven Spears – Ya’ll already approved us putting on the siding this color (Iron Gray) of hardie. We would like to add an additional color just for contrast and I brought a sample of the different ones. These are the two that obviously he (Darryl Smith building owner) would like to do but he told me we could leave this with ya’ll and another color if ya’ll felt it would go better with that he’s open to go with what the committee had to say.*
  - *Ryan Faulk – So I guess one of the questions we had was where – how high, where’s that color change is going to be and how high or how wide?*
  - *Steven Spears – We’ve got a picture of it.*
  - *Tiffany Williams brings a photo to the Commissioners.*
  - *The Commissioners state that they already have the picture as it was submitted with the original application.*
  - *Steven Spears – It’s approximately 8 feet in height and the rest of the way the lighter (Light Mist) on the bottom.*

- *Ryan Faulk – What does that align with?*
- *Steven Spears – Probably by the window header.*
- *Commissioners discuss where the lighter color will go on the building.*
- *Susan Seale – So do you have a drawing of any of this?*
- *Steven Spears – No I do not.*
- *Jessica Shirey – One of the questions that we had asked for clarification on your application it says exterior renovations but you've already stated replacing the cedar board with the hardie plank and then it says "exterior renovations." Is there another renovation that you're doing or is that what you're talking about?*
- *Steven Spears – This is what we're talking about.*
- *Jessica Shirey – Ok.*
- *Ryan Faulk – It's only the change of color or adjusting the color?*
- *Steven Spears – It's the adjusting of the colors. Now there may well be a window, some windows replaced that need it along the way. I don't know if that can be considered – it would be in-kind.*
- *Susan Seale – Why are you dividing it in half?*
- *Steven Spears – Just to give it a different contrast. To lighten it up I believe a little bit.*
- *Jen White asks Steven Spears to pass the color samples to the Commissioners.*
- *Jen White – So you said the lighter half on the first floor essentially and the darker on top?*
- *Steven Spears – That's right.*
- *Susan Seale – And what about any of the trim, soffit, fascia, any of that – is any of that going to change?*
- *Steven Spears – No, ma'am all that will stay the darker color.*
- *Commissioners request that the color choices are written down for record keeping purposes. The colors being proposed are Light Mist and Iron Gray hardie plank lap siding.*
- *Jen White – Do we need to amend the application to include any?*
- *Jessica Shirey – Well she's got it on the...*
- *Ryan Faulk – Well it will be in the minutes but you don't even know yet if you're going to be replacing any of the windows. But you know that they will be in-kind if you do replace.*
- *Steven Spears – Right.*
- *Jessica Shirey – If you could just reach out to the administrative director if and when that time comes just to have it noted.*
- *Steven Spears – Absolutely.*
- *Jessica Shirey – Just so that if somebody later on owns the building and they say when was the last time the windows were replaced or what not we just like to have that as far as inventory purposes.*
- *Steven Spears – Absolutely.*
- *Susan Seale – So will the chimneys be re-clad at all?*
- *Steven Spears – Yes, ma'am the chimneys now have cedar siding and they will have the hardie siding.*

- *Susan Seale – Is it all the way down? I don't see...*
- *Steven Spears – No, ma'am it just goes to the roof line.*
- *Susan Seale – Ok.*
- *Ryan Faulk calls for public input. None is given.*
- *Jessica Shirey – I make a motion to approve the application including the colors that were submitted.*
- *Motion to approve the application as presented by Jessica Shirey. Second by Ryan Faulk.*
- *Vote: Jessica Shirey (Y), Shauna Seals (Y), Susan Seale (Y), Ryan Faulk (Y), John Exnicios (Y), and Jen White (Y)*
  - *Motion Approved: 6-0*

**New Business:**

- **117 S. Cate (Jiu-Jitsu) – Signage**
  - *Application presented by: Rafael Ellwanger*
  - *Essentially 117 S. Cate is seeking to install new neon signage on the front of the building. The proposed sign will be an LED sign made out of Lexan-acrylic lettering and will be located above the front entrance. The proposed sign will be 17' and 24" high.*
  - *Rafael Ellwanger – I have a martial arts gym was here near the university it's moved to Ponchatoula and now it's moving back to Hammond. We just took over the old Anytime Fitness location. We're doing interior painting and all of that and we apply to do the sign on the front. We're not going to do anything on the front windows just in the door. A small logo with a phone number and where's the Anytime Fitness logo we apply and we send you the design to you guys to put the logo in it and the name of my gym, just something very simple and small with LED and channel letters.*
  - *Susan Seale – Explain that.*
  - *Rafael Ellwanger – It's a, it has the word of my martial arts called Jiu-Jitsu and it has a light inside to light it up during the night time.*
  - *Ryan Faulk – Well you can't do back lit signs in the District. Which, that is what you are talking about is a back lit sign.*
  - *Rafael Ellwanger – So can we do the neon? Most of my neighbors have neon.*
  - *Ryan Faulk – Absolutely. We encourage neon.*
  - *Jessica Shirey – Neon is allowed and you can also light the sign itself but...*
  - *Rafael Ellwanger – That is what I was going to ask if I – cause there's neon on the perimeter of the roof line. I don't know if it works but I was thinking about putting just lights on the top of the building and put a flat sign like this one and just shine a light on top.*
  - *Susan Seale – And you would have to bring that to us – a drawing of that.*
  - *Rafael Ellwanger – Ok. It's supposed to be exactly like. The question was if LED was permitted or not permitted.*
  - *Susan Seale – What are you going to do about repairing where the old sign was?*

- *Rafael Ellwanger – I am talking to Mr. Sam Tallo (building owner) to see if he is going to paint the front of it or not but the idea is to cover the whole thing so it doesn't – just replacing the same size so he doesn't have to do any kind of renovations on the exterior.*
- *Susan Seale – So if it is painted, repainted...*
- *Rafael Ellwanger – Yeah I will have it submitted to you guys.*
- *Susan Seale – And actually if you are going to put neck lights or whatever you are going to do for the lighting of that sign we will need to have a record of that.*
- *Rafael Ellwanger – So as long as it's a sign like these it doesn't have lighting it's permitted.*
- *Ryan Faulk – And you can do neon.*
- *Jen White – Or neon so it's lit.*
- *Rafael Ellwanger – I don't think we are going to go for that we are going to go for without lighting and if I have to add light I will have to come here as well.*
- *Ryan Faulk – That's right. But I mean because the way – what you've submitted here we can't approve this so we're going to have to deny this today and get you to resubmit.*
- *Jessica Shirey – We can – I mean if there's a time sensitivity or unless you're just getting, we can approve the sign without the lighting.*
- *Rafael Ellwanger – That would help me a lot cause I plan to open.*
- *Jessica Shirey – If you want to scratch the lighting on here and then you want to revisit, if you want to kind of do that lighting later on but you can get the sign up without the lighting.*
- *Ryan Faulk – If that is what you would like to do.*
- *Rafael Ellwanger – I would like to do that.*
- *Jen White – With the same dimensions.*
- *Rafael Ellwanger – Flat like these and if I need lighting I can come and apply again.*
- *Susan Seale – For the lighting?*
- *Rafael Ellwanger – For the lighting.*
- *Susan Seale – What is the material that you think the sign will be?*
- *Rafael Ellwanger – I think it's a, they do a kind of foam or cardboard. I don't know what it is. It's a plastic looking thing but it looks like that (points to City logo on wall). I don't know what the material is that the company uses but I know it's something similar to this. It's for the exterior so when it rains it does not rot. It's the same company that I use. I have 30 locations so we use a standard material for the exterior.*
- *Ryan Faulk – I know you want to get moving on this but I don't know we're changing – it sounds to me like we're changing a lot.*
- *Jessica Shirey – We've done that before when they present a sign and we eliminate the lighting.*
- *Ryan Faulk – Right but that's not what he's talking about doing. He's talking about changing the actual material and the construction of the sign.*
- *Jessica Shirey – Ok well that's what I was talking about if he, if it was the same and we just scratched the lighting...*

- *Ryan Faulk – Right but you’re actually changing it to a flat letter that’s applied so...*
- *Rafael Ellwanger – If we didn’t do with the flat...*
- *Jessica Shirey – It doesn’t have to be flat. You can have it raised.*
- *Jen White – Right, is it possible to keep these same channel letters?*
- *Ryan Faulk – Yes, we’ve done it for Painting With A Twist. It’s an unlit sign with the same construction.*
- *Rafael Ellwanger – It’s the same construction without the mechanism on the inside.*
- *Jen White – So that’s what you want to do. I think that’s an adjustment we can amend the application. But if you want to change the material it will need to be a completely new application.*
- *Commissioners also state it would have to be a new application if Rafael Ellwanger wanted to add lighting to the current application.*
- *Jessica Shirey – I have one question. Because it’s not in the application so we may need to add that, it’s the vinyl signs on the windows or the doors rather, is that correct?*
- *Rafael Ellwanger – Yeah, it’s a little sticker.*
- *Jessica Shirey – So we need to just amend whenever it’s time to...*
- *Rafael Ellwanger – It’s the sticker for the two doors, the two front doors is a little round sticker. So every door has this with the phone number and contact.*
- *Jennie Garcia – So you want to put this on the door?*
- *Rafael Ellwanger – Yes, on the doors.*
- *Jennie Garcia – So is it black?*
- *Rafael Ellwanger – No, it’s white...*
- *Ryan Faulk – So you’re not blacking out the whole window. You’re just putting the letters and the logo.*
- *Rafael Ellwanger – And the big windows will have nothing its clear.*
- *Ryan Faulk – We just need to note it the vinyl.*
- *Jennie Garcia – What is the size?*
- *Rafael Ellwanger – I think its 24 inches or so.*
- *Jennie Garcia – You didn’t have a dimension on it.*
- *Jessica Shirey – I think that can be submitted to you.*
- *Jen White – I was going to say as long as it gets submitted.*
- *Rafael Ellwanger – I sent you that.*
- *Jennie Garcia – Send me the dimensions and I can approve it in my office.*
- *Jessica Shirey – I would like to make a motion to amend the application to exclude lighting of any kind.*
- *Jennie Garcia – Do you want public input?*
- *Jessica Shirey – And to include the vinyl application as submitted with the application but not in the application and the sizes to be submitted to the administrative office.*
- *Rafael Ellwanger – He just told me its 24 inches.*

- Motion to amend the application as presented by Jessica Shirey. Second by Jen White.
- Vote: Jessica Shirey (Y), Shauna Seals (Y), Jen White, Susan Seale (Y), John Exnicios (Y), and Ryan Faulk (Y)
  - Motion Approved: 6-0
  - *Ryan calls for public input. None is given.*
  - *Ryan Faulk – I move that we accept the application as amended.*
  - Motion to approve the amended application as presented by Ryan Faulk. Second by Jessica Shirey.
- Vote: Jessica Shirey (Y), Shauna Seals (Y), Jen White, Susan Seale (Y), John Exnicios (Y), and Ryan Faulk (Y)
  - Motion Approved: 6-0
- **214 W. Thomas (Mike Brandner Injury Attorney) – Signage**
  - Application presented by: Mike Brandner
  - *Essentially 214 W. Thomas is seeking approval for the installation of two gooseneck lights and new signage to be installed on a brick wall that is abutting the Nicolosi Building. This brick wall measures 8 ft. X 8 ft. The two gooseneck lights will be installed above the proposed sign so that it can illuminate the sign at night. A direct burial electrical line will be run to the corner by the gutter in the ground by a licensed electrician. The proposed sign will measure 48 inches wide, 32 inches high with a mounted height of 96” or 8 ft. The proposed sign material will be a 3m vinyl graphic digital print and will be applied to the brick wall.*
  - *Mike Brandner – I’m here and my name is Michael Brandner, I am here on behalf of Mike Brandner industries and basically what we’re doing is we’re applying for a sign for a building that we are moving into; and the application here, basically what it is – just so I can tell ya’ll the material is almost like a car wrap if you will but it’s made so we don’t permanently damage the wall with paint so we can replace it as it wears off. We did not want, I don’t want to paint the wall. We don’t want to ruin the brick, right? So that’s the material and then we have two lights coming down. So it’s not illuminated. It’s only illuminated by lights.*
  - *Ryan Faulk – What’s it applied to?*
  - *Mike Brandner – It’s applied to the brick.*
  - *Ryan Faulk – Oh, the...*
  - *Mike Brandner – The brick.*
  - *Susan Seale – The black part is what you’re talking about?*
  - *Mike Brandner – Well you can’t really see it on there (projector screen) but that’s brick. That’s just the wall.*
  - *Ryan Faulk – Now the sign material itself? I am just trying to understand.*
  - *Jen White – That’s what he’s saying this thing, kind of car wrap.*
  - *Mike Brandner – Yeah, have you ever seen a car with these cars that are wrapped or whatever, its equivalent to that material that you can just take it off and remove it without permanently damaging the building.*
  - *Shauna Seals – How is it applied?*

- *Jessica Shirey – I think they’re asking, how is it attached?*
- *Ryan Faulk – Yeah, how do you stick it to the wall?*
- *Shauna Seals – It just sticks?*
- *Mike Brandner – Yeah it sticks like a car wrap. I mean I have a couple car wraps for my office but they apply some heat and they just kind of stick to it – sticks to the brick.*
- *Ryan Faulk – So you are able to take that off?*
- *Mike Brandner – Yes.*
- *Ryan Faulk – Ok, I am just not familiar with that.*
- *Shauna Seals – So you’re talking about like the stuff they use on buses to make buses...*
- *Mike Brandner – Yes, ma’am.*
- *Shauna Seals – Ok and so is it a glue?*
- *Mike Brandner – No it’s not a glue. It just sticks. It sticks with heat.*
- *Shauna Seals – With heat? And we don’t know the name of the material?*
- *Mike Brandner – It’s like a vinyl. You might have it in here.*
- *Ryan Faulk – Vinyl graphic, digital print...*
- *Commissioners discuss that this is just like a car wrap and that they are not sure what this will be applied to brick or what it could do to brick. They also discuss the size of the proposed sign. Mike Brandner also states that the longevity of a car wrap is 5 years.*
- *Ryan Faulk – Are you the only business in that building now? Are you going to be...*
- *Mike Brandner – We will be moving into the business. Mr. Jonathan Schmidt is – he’s been there for 40 years so there’s going to be a little transition period for about 6 months where he just kind of gets everything organized cause there’s 40 years of stuff in there to put it nicely. But there’s 40 years of stuff in there so it’s taking him awhile to get out which is fine but yes there’s going to be a little bit of transition. Once the transition – he has some signage there and once that transition is complete and then we will work on replacing those signs. It’s going to match the same thing that he has out there.*
- *Ryan Faulk – So the number sign on the...*
- *Mike Brandner – The sign on the – and I don’t have a picture of it myself sorry.*
- *Commissioners state that the picture Mike Brandner is reference is there on the screen.*
- *Mike Brandner – Yeah, it’s going to be exactly like he has it.*
- *Jen White – But it’s going to stay until you transition.*
- *Mike Brandner – Yes ma’am.*
- *Jen White – Till you move over into the full office.*
- *Susan Seale – How many signs are allowed in that space?*
- *Commissioners discuss how the sign guidelines impact what is being proposed at the moment while there are multiple tenants occupying the building. Discussion surrounds the fact that multiple tenants will only occupy the building for a short period of time (6 months). After this time period then the building will be occupied by a single tenant.*

- *Ryan Faulk – With one occupant you have the hanging pedestrian sign, you have the primary sign.*
- *Susan Seale – So you get two signs, right?*
- *Ryan Faulk – Two technically.*
- *Mike Brandner – Ok.*
- *Ryan Faulk – Plus you can put the hours on the doors.*
- *Mike Brandner – Yeah we can take down the gas light sign.*
- *Ryan Faulk – The lamp?*
- *Mike Brandner – The lamp sign? Yeah.*
- *Ryan Faulk – Yes you can take that down.*
- *Susan Seale – So will this have to be amended to say that about the hanging sign?*
- *Ryan Faulk – Well what we will do, I prefer to accept it with the caveat that he has to come before us again when you're ready to change those other two signs. Remove one but one has to come down.*
- *Shauna Seals – Do we need to know more about this wrap on the brick?*
- *Ryan Faulk – I really don't know anything about it.*
- *John Exnicios – Do we need a description from the manufacturer?*
- *Shauna Seals – Yeah, cause the concern I'm raising is the wrap on the brick it adheres with heat – what do we know about it coming off and how easily is it to come off?*
- *Ryan Faulk – I mean it comes off of paint fine but I don't know how it reacts to brick.*
- *Mike Brandner – I mean you can just rip it and you can't even tell it was there.*
- *Shauna Seals – So can we get more information about the material that's going to be used?*
- *Mike Brandner – It's a vinyl sign.*
- *Shauna Seals – The name of it or the name of it? I mean I see something...*
- *Jen White – Do you have the name of a company that's making it?*
- *Mike Brandner – I believe Sign Works is going to be the company that's making it.*
- *Jen White – But would it be possible for them to just submit a sheet with the material and description of what – I'm sure they have some sort of...*
- *Mike Brandner – Yeah they do. If I had my cars here I could pull a piece off and show it to you but anyway it's clearly just a vinyl wrap.*
- *Jen White – Right I get it. We're just trying to have something from the manufacturer.*
- *Ryan Faulk – I don't think we've ever seen a material like that on the buildings here before.*
- *Mike Brandner – Ok.*
- *Ryan Faulk – We're just trying to wrestle with that.*
- *John Exnicios – Just a spec sheet on what it is. That's it.*
- *Susan Seale – Has it been done on bricks before? Is that common?*
- *Mike Brandner – Yes. It's made for this.*
- *Susan Seale – Ok.*



- *Shauna Seals – It has been and I’m looking at it on the internet. It has been but not here. So I just think we need to get the...*
  - *Jen White – Yeah for them to submit something with a description. I’m sure they have an advertisement sheet or whatever it’s called. Is there lighting?*
  - *Ryan Faulk – There is lighting – gooseneck lighting is put in above the sign on the wall. And you’re running it below grade cable coming up the wall. How are you – are you applying conduit or something to the wall?*
  - *Mike Brandner – I believe there’s going to be something going in there with – you’re not going to notice it. Is that correct?*
  - *Jonathan Schmidt (building owner) – That is correct. Basically when we did the renovations to the front of the office, first of all I’m John Schmidt. When we did the renovations to the front of the office we had a sleeve from the west to the east and also we ran a direct burial line so that’s already in over to the west wall. The brick veneer that you see on this side that was a wall that I had added covering a window 39 years ago. So where you see the old brick on the wall with the new sign is going to go that is brick that I added again to match in with the fence on this side. The conduit will run basically up, actually it will be buried across and will come up on the backside of the downspout and then feed up over the top. Now once it comes out of the ground and to the downspout it will be hidden from view behind the downspout. And I also had the opportunity to talk to the gentleman that’s handling the sign and he, the material that’s being used is one that will match into the brick. It will form – it will have a nice old look to it but it will also be a material that obviously comes off easily because I was concerned about the future and where this may go. Cause I will still own the building and I was concerned about the material but I am satisfied that the material will come off in a fashion that will not cause any destruction or damage. We are going to have a four or five month period of transition and obviously during that period of time I will be on the premises but eventually I will phase out. Not that I am retiring I am just going to go into a smaller facility.*
  - *Ryan Faulk calls for public input. None is given.*
  - *Ryan Faulk – I move that we amend the application for the removal of the hanging sign on the lamp post like you said earlier and future application for changing the existing building mounted sign.*
  - *Susan Seale – What about the light fixtures?*
  - *Ryan Faulk – Well the light fixtures were submitted, they’re in there.*
  - *Motion to amend the application as presented by Ryan Faulk. Second by Susan Seale.*
- *Vote: Jessica Shirey (Y), Shauna Seals (Y), Jen White, Susan Seale (Y), John Exnicios (Y), and Ryan Faulk (Y)*
- *Motion Approved: 6-0*
  - *Ryan Faulk – I now move to approve the application as amended.*
  - *Jen White – Pending I think with receipt of something from the...*
  - *Ryan Faulk – Pending receipt of the information on the specs of the material for the sign.*

- Motion to approve the application as amended by Ryan Faulk. Second by Susan Seale.
- Vote: Jessica Shirey (Abstain), Shauna Seals (Y), Jen White, Susan Seale (Y), John Exnicios (Y), and Ryan Faulk (Y)
  - Motion Approved: 5-0
- **203 E. Thomas (Vexus) – Signage**
  - Application presented by: Greg Givens
  - *Essentially 203 E. Thomas is seeking to install a new double sided neon sign. The new proposed sign measures 6” x 2’3” and will be mounted approximately 14’ above the sidewalk. The new sign will have 1” white push thru acrylic lettering. The proposed sign will be a fabricated aluminum skin and frame with a painted black finish. The new sign will have a colored logo accents and be internally illuminated. The sign will be mounted to the exterior wall surface with 2” x 2” aluminum square tube supports with mounting plates, nuts, and bolts with a guide wire.*
  - *Greg Givens – Greg Givens with NTS innovators. We are asking for a change of our signage from NTS to our new logo. It is going to be the exact same size that we have up there with black vinyl with the neon.*
  - *Ryan Faulk – And then the pedestrian sign as well will change?*
  - *Greg Givens – There is only one sign for us.*
  - *Ryan Faulk – You have a pedestrian sign.*
  - *Greg Givens – We do have a pedestrian sign. Yes that will change but remain the same as well just a different logo to it.*
  - *Ryan Faulk – So it will match the logo on the...*
  - *Greg Givens – That is correct. I forgot about that one. I pass it so often I just don’t even notice it anymore.*
  - *Ryan Faulk calls for public input. None is given.*
  - *Jessica Shirey – I move to amend the application to include the pedestrian sign – the same dimension as the current sign including the logo.*
  - *Greg Givens – And it will not be lighted.*
  - Motion to amend the application by Jessica Shirey. Second by Jen White.
- Vote: Jessica Shirey (Y), Shauna Seals (Y), Jen White, Susan Seale (Y), John Exnicios (Y), and Ryan Faulk (Y)
  - Motion Approved: 6-0
  - *Jen White – Now I make a motion to approve the amended application.*
  - Motion to approve the application as amended by Jen White. Second by Ryan Faulk.
- Vote: Jessica Shirey (Y), Shauna Seals (Y), Susan Seale (Y), John Exnicios (Y), and Jen White (Y)
  - Motion Approved: 6-0

- **103 E. Robert (Hammond Feed & Seed) – Temporary Fence**
  - Application presented by: William Wainwright
  - *Essentially 103 E. Robert is seeking approval to install a temporary chain link fence. The applicant is seeking to install a temporary fence for the purpose of keeping out vagrants and people who dump trash onto their property. The proposed fence is a temporary construction fence that will be installed for 180 days. The temporary fence will be movable. Unapproved metal fence posts were installed and a stop work order was issued by the City Building Department on Monday, February 3, 2020. Currently there is no property boundary survey. A property survey will be needed to determine if the fence can be installed up to the building on the adjoining property.*
  - *William Wainwright – I applied for a fence permit at the old Hammond Feed Store. It's about a 75% chain link and razor wire wrapped. It will be closed off at the front so we can clean up the property. I just need to keep the cars and the traffic from running through while we are doing construction in there.*
  - *Ryan Faulk – And this is a temporary fence? You said 180 days – should be wrapped up?*
  - *William Wainwright – Should be. You know chain link is obviously the better route. It will match all the rest and look good.*
  - *Ryan Faulk – I saw that. The rest of the block is chain link.*
  - *William Wainwright – And I think there may be a question about the back alley (inaudible) Cate Street. The old railroad tracks that ran through there.*
  - *Jessica Shirey – That's actually not in...*
  - *Ryan Faulk – Yeah it's actually the part that's facing...*
  - *William Wainwright – So its part that's facing...*
  - *Ryan Faulk – The part that faces Robert.*
  - *William Wainwright – There's cars going in there on the back side and I need to close it off.*
  - *Ryan Faulk – Right.*
  - *Jessica Shirey – I think that there was a question just about where the fence posts are currently installed right now go all the way up to Guy's Grocery. Is that where the property line...*
  - *William Wainwright – The property line is 10 ft. from there so I will have to turn it and go – there's a fence coming out of Guy's Grocery 10 ft. so I will turn it.*
  - *Jessica Shirey – Where that lean to thing is?*
  - *William Wainwright – Yes, go up to the edge of his lean to instead of all the way to his building.*
  - *Jessica Shirey – That was my question about it.*
  - *William Wainwright – Yeah I didn't realize that. I had the surveyor show me where the points were.*
  - *Susan Seale – Does this require a site plan for our reference? For that fence?*
  - *Jennie Garcia – It's in our Guidelines.*

- *Ryan Faulk – Yeah but I think, we’ve got photos showing exactly where he’s running that. I think, for me that would suffice for our records – showing where that fence is running. You guys disagree?*
  - *Jessica Shirey – A site plan for what?*
  - *Susan Seale – Where the fence is going.*
  - *Jessica Shirey – But he just said it was going to stop right where that lean-to is.*
  - *Susan Seale – So it’s going to go to the existing chain link all the way up towards Guy’s but then 10 ft. away from it.*
  - *William Wainwright – Right 10 ft. away from Guy’s.*
  - *Commissioners discuss where the temporary fence will be constructed in relation to Guy’s Grocery.*
  - *Susan Seale – Do we have a picture of what that fence will look like?*
  - *Commissioners discuss that it will be a chain link fence.*
  - *Ryan Faulk – You’re not putting the razor wire? It will just be a chain link fence.*
  - *William Wainwright – I will put the razor wire if you like. No razor wire, just a chain link fence.*
  - *Ryan Faulk – With a 4 ft. or 6 ft. fence?*
  - *William Wainwright – 6.*
  - *Ryan Faulk – A 6 ft. fence.*
  - *William Wainwright – And I am not going to put the barb wire on top like the rest of it is on one side.*
  - *Ryan Faulk – Thank you.*
  - *Jessica Shirey – Same as the fence that is existing.*
  - *William Wainwright hands a copy of the survey for the property showing property lines to the Commissioners. This is added to the record.*
  - *Ryan Faulk calls for public input. None is given.*
  - *Jessica Shirey – So, William it’s the same as the chain link fence that is there right now?*
  - *William Wainwright – Yeah now I will put a gate in it to drive construction vehicles in it. We had a dumpster placed there earlier this week so we can clean the building out.*
  - *Ryan Faulk – Well I don’t have any other questions.*
  - *Jessica Shirey – I make a motion to approve the application with – do we need to amend it? Well we don’t have the dimensions on here anyway so I’ll just make a motion to approve the application to the surveyed property line as presented by the application.*
  - *Motion to approve the application as presented by Jessica Shirey. Second by Ryan Faulk.*
- *Vote: Jessica Shirey (Y), Ryan Faulk (Y), Shauna Seals (Y), Susan Seale (Y), John Exnicios (Y), and Jen White (Y)*
    - *Motion Approved: 6-0*

- **113 N. Oak (Restaurant 113) – Landscaping**
  - Application presented by: Bryan Wong
  - *Essentially 113 N. Oak is seeking approval to keep the currently installed dome metal roof that is installed on top of their outdoor pagoda. This dome metal roof was installed for their light display for the holiday season. Since the holiday season is over, the lights and decorations will be removed. The icicle lights that are currently installed on the netting over the outdoor dining area will also be removed. The applicant is seeking to keep the dome metal roof in order for wisteria vines to grow over.*
  - *Bryan Wong – Proud partner of 113 Restaurant and I think first I am a proud member serving the DDD board as well and I just want to read something to ya'll. I know we have a long agenda but this is our mission statement. So the DDD is devoted to progressing and stimulating business development and diversity. We protect, unite and rejuvenate the district in order to benefit residents and local commerce and making Downtown a promising place to socialize, do business and call home. This right here, this was during Christmas and we put it on top of our beams. I believe it is a metal structure. Right here we are presenting it – it doesn't have to be permanent. It's not going to be like glued on there but I would like to have it on to build these vines to wrap around the beams. I want to create more greenery around the building. I believe it's called evergreen wisteria. So if you zoom into these beams right here, I would like to create greenery to wrap around these beams and to go onto that metal structure as well. I know that I always hear that there isn't enough greenery in Downtown Hammond and I see this in a lot of places now how they wrap those structures around those beams on walkways. I think this could be a really cool place for not only to just for Hammond but just for this building itself.*
  - *Susan Seale – Well does the red balls and the lights stay?*
  - *Bryan Wong – No, I am so sorry. That was for Valentine's Day and all those lights that was taken down as well. Thank you for giving us time. That was a lot of money and a lot of time to put those up and take down. We did it during Christmas and Valentine's Day as well. It was very beautiful to see all the out of town guests and all of the local guests come and really dine in destination Hammond. It was really unique.*
  - *Susan Seale – Excuse me.*
  - *Bryan Wong – The balls are down now.*
  - *Susan Seale – Would you describe the greenery?*
  - *Bryan Wong – Evergreen Wisteria.*
  - *Ryan Faulk – So it's an actual living vine.*
  - *Bryan Wong – Yes, it is actually real. It is also wrapped around those two beams already in front. It's kind of training itself but it has to have structure to really grow, to really grow around it.*
  - *Jen White – So, I have a question maybe for Jennie. When I – I just don't remember but when this dome got approved.*

- *Jennie Garcia – The dome was never approved. It was part of their Christmas decorations.*
- *Ryan Faulk – We considered it part of their Christmas decorations.*
- *Jessica Shirey – We don't get approval for everybody's Christmas decorations.*
- *Jen White – Ok. I am just trying to place it because in my mind if this is becoming – even though you're saying you're not mounting it to the beams or whatever, if you're putting a living thing on there in my mind that's permanent. I mean you're having stuff grow on it. Even though you're having and this is my personal – we can discuss where this fits but if you're having greenery grow on it despite the fact that, I don't consider this landscaping. And I don't know how our Guidelines if we can figure out...*
- *Commissioners discuss whether or not this is considered landscaping or hardscaping.*
- *Jessica Shirey – My biggest concern is that whenever we went through the whole project from way back everybody was so big on preserving this building and the mid-century modern and respecting the architecture of this building and the more stuff that goes in front of it, it takes away. The beams that were put up there were to mimic the architectural style and those are going to be completely covered with this proposal and the shape of it is definitely not linear like the rest of the architecture is; I just don't see where it, I think it hides the architecture of the building.*
- *Jen White – And that is what I am saying. That is a big part of our Guidelines – not obscuring the building itself.*
- *Bryan Wong – For the landscaping though. I still think like the building itself is still, it's not like we did that much inside as well. It's like still we have the big windows from John Desmond. I talked to Mr. Gassaway that actually did the building with Desmond and he is very proud of how we designed it as well with the columns. You know we still have the beautiful marble that actually insulates the warmth and cold when the weather changes which John Desmond knew as well. You know, I hope ya'll know as well those big beautiful windows as well. It's not like the beautiful architect is there. So all this green landscaping I just don't understand which is really going to...*
- *Jen White – It's really obscuring the building though. You've got this completely covered in green, in my mind.*
- *Ryan Faulk – For me the idea of the living vine, the wisteria we are talking about as an element on here that doesn't – I don't necessarily have an issue with that. The problem that I have is with the curved element on top and it's oversized for the, number one for the canopy area and number two it's not in keeping with the aesthetic or the design of the building or of anything in the District in the area.*
- *John Exnicios – Could there be an option to kind of do what he is saying but maybe be more of a linear design that goes in...*
- *Jessica Shirey – Like a flat something so that it can guide your...*

- *John Exnicios – Something that is more structured and not rounded that kind of goes with the vibe of the actual structure itself but still giving you that pathway to give you the foliage on it.*
- *Bryan Wong – So instead of being like a dome it would be more flat?*
- *Jessica Shirey – Right.*
- *Bryan Wong – Cause I still do want that tunnel eventually.*
- *John Exnicios – Yeah.*
- *Jessica Shirey – And I don't think that's a concern. It's just a huge contrast to the style.*
- *Ryan Faulk – To the architecture of the building to the site.*
- *Susan Seale – Can the vines grow over a flat canopy?*
- *Ryan Faulk – Oh, absolutely. That wisteria will grow on anything.*
- *Jessica Shirey – But there are ways you can, even if it were bumped up slightly. I mean I'm just talking out loud so don't – but if it were bumped up slightly and more boxed like lines, flat. If you had some kind of, they make like string that you grow...*
- *Commissioners discuss ways to grow vines without having a dome to keep the top more in keeping with the linear shape of the building. They also discuss how to create a top without the use of the dome so that it creates what the applicant is trying to make.*
- *Bryan Wong – So ya'll do like more greenery too.*
- *Jessica Shirey – That's an opinion.*
- *Ryan Faulk – You're asking to put the greenery there. I'm not – I don't think we're objecting to the idea of putting greenery on that entry piece.*
- *Bryan Wong – Just the structure. Ok.*
- *Susan Seale – Real greenery.*
- *Ryan Faulk – So we have an option here that we can either table this and you can come back with an adjustment to what you are doing or we can deny it and you can come back with something a little more in keeping with what we've been talking about. Do you have a preference?*
- *Bryan Wong – I guess...*
- *Ryan Faulk – I prefer to table it at this time and you can come back to it next time. If you make an adjustment you can submit it to Jennie. What do ya'll think?*
- *Jessica Shirey – I'm fine with that. I mean if we deny it, it's really six in one-half and six in another other than if we deny it you can appeal it. I mean that would be the – you to make the difference.*
- *John Exnicios – It sounds like the greenery part is good. Let's just table it because we just need a little bit more information so that it is more in kind with the building.*
- *Ryan Faulk calls for public input. None is given.*
- *Jessica Shirey states that tabling the application is really up to the applicant. If the applicant doesn't want to table the application it is their decision to have it denied. Ultimately it is the decision of the applicant.*
- *Bryan Wong – I want to table it.*

- *Ryan Faulk – Then I move to table the application.*
  - *Motion to table the application as presented by Ryan Faulk. Second by Jessica Shirey.*
- **Vote:** Jessica Shirey (Y), Shauna Seals (Y), Ryan Faulk (Y), Susan Seale (Y), John Exnicios (Y), and Jen White (Y)
  - *Motion Approved: 6-0*
  - *Jen White – Now my question is, if this was considered as part of Christmas decorations, what happens to it now? Does it just stay up? Or until we, you know what I mean? I’m assuming that you’re taking all the lights down.*
  - *Jennie Garcia – All the lights have been taken down.*
  - *Bryan Wong confirms that all the lights have been taken down.*
  - *Jen White – So it’s just an empty...*
  - *Bryan Wong – All of these rope lights are gone the only ones, I know with the bad weather we have to take down the icicles.*
  - *Jen White – I’m just saying we included the bulbs, the lights...*
  - *Bryan Wong – The bulbs have been taken down.*
  - *Jen White – Plus the dome are considered Christmas decorations. I mean are we just allowing them to leave the dome up? I personally think it all needs to come down if it all was Christmas decorations.*
  - *John Wong confirms that it will all come down.*
  - *Jessica Shirey – It’s not permanent anyway so there’s no reason why it can’t come down.*
  - *Jen White – That’s what I’m saying. Do we need to request of them to...*
  - *Jessica Shirey – I think that request was already done with saying that Christmas was over with. That was coming in the Director’s Update.*
  - *Jennie Garcia – Yeah, it was.*
  - *Jen White – Ok.*
  - *Bryan Wong – Are you against Christmas lights? During that time?*
  - *Jen White – Absolutely not. That is not what I was talking about at all. I was talking about the structure holding the Christmas lights.*
  - *Bryan Wong states that one of the reasons they put up all those lights is because Downtown Hammond gets so dark at night.*
  - *Commissioners state that it just has to do with the Christmas lights and that sometimes some decorations tend to linger for several months. The application at hand is to address making the dome a more permanent feature and it is no longer a temporary Christmas decoration.*
- **210 W. Thomas (Neill Apartments) – Door Replacement**
  - *Application presented by: Vance Gamso*
  - *Essentially 210 W. Thomas is seeking to replace their existing front door. The current door does not meet the needs of the new business a 24-hr. gym. In order for the gym to operate 24 hours a day, it will need a new door that can accommodate a security system that members can activate to open the doors.*



- *Vance Gamso – I’m here on behalf of Ross Neill. We are seeking to replace the front doors that are an old style that is no longer made. The doors are old and hanging and sagging and dragging. It is now the Downtown Fitness Center and they will have 24 hour service and a panic bar on the inside to lock the door. So we are requesting permission to change it. Here is the style of the door that will replace it. (Hands out photos of doors found at 303 S. Pine) These (doors) are at Neill Corporation now – that is the same design, same shape, same cross bar, everything’s the same.*
  - *Commissioners discuss that visually you won’t see the crossbar unless you are inside the building.*
  - *Jessica Shirey – And we have the specs for the door.*
  - *Vance Gamso – Yes ma’am.*
  - *Jessica Shirey – And no tinting on the windows, correct?*
  - *Vance Gamso – No ma’am.*
  - *Susan Seale – What kind of lock is on the outside?*
  - *Vance Gamso – It will be either a key pad or a card swipe reader.*
  - *Susan Seale – Will a key pad be added?*
  - *Vance Gamso – A key pad or a swipe...*
  - *Ryan Faulk – On the door?*
  - *Susan Seale – Does he need to show us that?*
  - *Jessica Shirey – I would think that could be administratively done once...*
  - *Susan Seale – Yeah just bring it to Jennie.*
  - *Ryan Faulk – When you get the hardware, the actual hardware you are going to put on the outside just submit that for Jennie.*
  - *Jessica Shirey – For that lock you are talking about, the electric lock. If we could just get that – the specs or pictures sent to the office to keep it in the file.*
  - *Jessica Shirey – I make a motion to approve the application.*
  - *Ryan Faulk – Before we vote, is there any public input?*
  - *No public input is given.*
  - *Motion to approve the application as presented by Jessica Shirey. Second by Susan Seale.*
- **Vote:** Jessica Shirey (Y), Shauna Seals (Y), Ryan Faulk (Y), Susan Seale (Y), John Exnicios (Y), and Jen White (Y)
  - **Motion Approved:** 6-0
- **221 W. Thomas – Exterior Renovation**
  - **Application presented by:** John Exnicios
  - *Essentially 221 W. Thomas is seeking to conduct exterior renovations. The applicant is seeking to remove the metal awnings from the west side of the building and to also remove all a/c units from the windows. The applicant is also seeking to replace the two exterior fabric awnings and replace with black in-kind awnings. The entire brick building will be pressure washed by Gulf South Pressure Pros. The PSI for the pressure washing will be 150 and under. The applicant is also*

*seeking to paint the trim Shaker Beige, door and window trim will be painted Georgian Brick.*

- *John Exnicios – I am recusing myself from voting.*
- *Jessica Shirey – John, the only things that we really had questions about or that we were talking about prior was that the vegetation or growth that may need to – with the low pressure washing can tend to leave voids in the mortar or weaken it. That would be a different, it would need to be tended to.*
- *Ryan Faulk – If you see that happening it needs to be repaired.*
- *John Exnicios – Right.*
- *Ryan Faulk – With mortar in-kind.*
- *John Exnicios – Once it gets clean and we see everything and we go back take a look at where repairs will need to be made. So I will present that at that time.*
- *Ryan Faulk – And you’re removing the canopies along...*
- *John Exnicios – Yes all the metal canopies and I was stressing about color so I went and looked at historic colors and had a lady with taste tell me that it’s ok. That lighter color will be all the trim. That darker, Georgian Brick will be the window trim as well as doors. Everything else will just be that light...*
- *Ryan Faulk – Oh, so where the windows – the sashes are blue right now. Those will be red?*
- *John Exnicios – Yeah.*
- *Ryan Faulk – What about the keystone? The keystone above the window. Are you still going to keep that red?*
- *John Exnicios – That’s what I thought. Since it was already a reddish color I would just do the same. Just freshen it up a bit.*
- *Jessica Shirey – What about those little diamond, architectural details?*
- *John Exnicios – What do ya’ll think on that? I am open to whatever you think it should look like.*
- *Ryan Faulk – Either the trim color or the red works.*
- *John Exnicios – Well if it’s either than I’m good with doing either, you know. I’m open to that.*
- *Susan Seale – What about the fabric awning?*
- *John Exnicios – The fabric will be replaced with fabric awnings. Just black the same – plain across, they’re torn. I have tenants going in there but I asked them if they had any particular preference on putting a logo of any kind on there and they said they didn’t care. So I’m just ready to get the building looking fresh. I’m sick of it looking like that.*
- *Jessica Shirey – Just a point too, you can get a façade with the Downtown Development District. The façade grant is a matching grant. I don’t know all the details of it but you can’t get that for an awning if it’s got a logo on it.*
- *John Exnicios – Oh ok.*
- *Jessica Shirey – Just throwing it out there.*
- *John Exnicios – It’s good to know.*
- *Jessica Shirey – Maybe they will give it to you and then you can put the logo on it later.*

- *John Exnicios – They don't need a logo. It's just going to be black straight across.*
  - *Susan Seale – So it's going to be two separate openings?*
  - *John Exnicios – Yes.*
  - *Jessica Shirey – Are you doing the doors?*
  - *John Exnicios – Yeah the doors will be that Georgian Brick. And you see around the windows they have a lot of stuff going on around there. There's a blue gray color, I'm just going to do all of that the light color. Everything that you see light gray color, the door is going to be red and the actual windows the wood, and the finials that red color too.*
  - *Ryan Faulk calls for public input. None is given.*
  - *John Exnicios – I do have one question. There's these Christmas lights that were one time put up on top. And I did not put that in my application but if it's something that is unplugged or removed, I don't think they're permanent.*
  - *Jessica Shirey – The DDD had a program where they put those lights up.*
  - *John Exnicios – Can I remove that if they're not working?*
  - *Ryan Faulk – Yes, you can remove them or you could fix them.*
  - *Jennie Garcia – Yeah you could fix them.*
  - *Susan Seale – It has such an interesting top it would be nice to have it lighted.*
  - *John Exnicios – Yeah, I could look at the cost of that would be I guess if it's not an arm and a let. I feel like I'm bleeding.*
  - *Ryan Faulk – Well I move that we accept the application as submitted.*
  - *Motion to approve the application as presented by Ryan Faulk. Second by Shauna Seals.*
- **Vote:** Jessica Shirey (Y), Shauna Seals (Y), Ryan Faulk (Y), Susan Seale (Y), and Jen White (Y)
- **Motion Approved:** 5-0
- **108 S. Pine (Miller Memorial Library) – Exterior Renovation**
- **Application presented by:** Charles Borchers, IV
  - *Essentially 108 S. Pine, Miller Memorial Library, is seeking to restore the south façade window wall. This is a continued effort to fully restore a National Register designated building that is also architecturally significant to the works of John Desmond. Recently the City completed an initial phase of exterior renovations that consisted in replacing the roof and roof drainage system. Now the City of Hammond has received a grant in the amount of \$12,000 from the Local Government Assistance Program to replace the severely deteriorated south curtain wall. This phase of work will consist of replacing the existing wood and glass with metal and glass in a manner that closely preserves the appearance of the south curtain wall. It is also noted that the north façade window wall was replaced with metal and glass several years ago. By replacing and restoring the south façade to metal and glass will keep these facades identical as the original design intended. The City also plans to re-seal the east/main entrance curtain wall to stop continued water intrusion into the Library.*

- *Charles Borchers – Quick update, I think the last time I was here we were talking about the roof of the Library. The Library does now have a brand new roof. The contractor has been up there to do some clean-up work to wrap the project up. So now that is done we're moving onto the curtain wall. That is the wall, the glass wall that faces Morris. I took some photographs; it is severely deteriorated. When I was walking through the building with our Building Department head, C.C. Gaiennie his concern is that we need to take care of it sooner than later. We do have some grant dollars to do that. The plan is to replicate what is on the north side of the building. The north façade was replaced I believe in the 1980s. It is that kind of bronze exterior aluminum or a type of metal with glass panels.*
- *Ryan Faulk – Yeah it is aluminum.*
- *Charles Borchers – It would still have the panels at the bottom.*
- *Ryan Faulk – Right, so the filler panels to match the ones on the north side?*
- *Charles Borchers – Right.*
- *Jennie Garcia passes out photos of the north façade window wall to the Commissioners to compare it with the submitted photos of the south façade window wall.*
- *Charles Borchers describes the photographs to the Commissioners. Both sides discuss what the panels on the north façade are made of. Ryan Faulk states that it should be an aluminum faced panel. Charles Borchers states that it is painted not a veneer and that this will be the same application for the south façade.*
- *Charles Borchers – We do have an option. The panels do not come in that reddish rust color. My guess is that those were painted when the north face was replaced in the 80s; I think the panels were painted probably City red if I had to guess and I think the south side – the wooden frame were sort of painted to mimic the metal on the other side. We can get those panels...*
- *Jessica Shirey – I think that is what I am asking. Is that on the north side, is that metal where the solid – on the bottom?*
- *Charles Borchers – I don't know what is under there. I don't know if it is metal or a composite material but it is painted. It is not the original finish or factory finish. It is painted.*
- *Jessica Shirey – But we can duplicate that on the other side – the south side.*
- *Charles Borchers – Right. So the question goes to you all is whether we wanted to paint it that rusty red color on the south side or go with a different color. My thought is the original panels were probably a white or off white. There's some evidence of where paint is peeling away you can see a white/off white color. The earliest photograph we have is a black & white and it's obviously a light color. So we have an option.*
- *Jessica Shirey – My thoughts were that it's not really so much the color as that it is consistent with the – around the building.*
- *Jen White – Yeah, it sounds like even if you painted them...*
- *Jessica Shirey – You would have to repaint to match both sides.*
- *Jen White – The north side is already really faded.*

- *Ryan Faulk – Well in the painting of the north side as well, is that what you are saying?*
  - *Charles Borchers – Yes we could.*
  - *Jessica Shirey – I think that would just be included in the application.*
  - *Commissioners state to repaint to make it both the north and south façade to match. Ryan Faulk states that it would not be objectionable to paint it the same color as the steel.*
  - *Charles Borchers states that this is the question he is posing since the panels do come in white and the steel (columns) will be repainted white in the future. Charles clarifies that he is referencing the steel I-beams that run in front of the window walls.*
  - *Ryan Faulk states that he was also referencing the steel frame of the building not the frame of the window wall.*
  - *Susan Seale – I think that the bronze will actually show less dirt and grime. You know rain bouncing up on it. It seems to me if the bottom panels were the same color as the window mullions, then that would be continuity and help with maintenance.*
  - *Charles Borchers – That is what one of the window companies recommended to go with the same color as the window frames – that bronze brownish color.*
  - *Ryan Faulk – I don't have a problem with that.*
  - *Jessica Shirey – I'm fine with that as long as whatever is decided on just to submit it.*
  - *Charles Borchers – And we would want to match it to the north side.*
  - *Jessica Shirey – Right.*
  - *Charles Borchers – So I could also inquire about since it is a factory finish, replacing the panels on the north side to be a better match.*
  - *Ryan Faulk – I mean that's your call.*
  - *Jessica Shirey – It might be less expensive. I mean I don't know what you're dealing with, with the budget but I mean that works.*
  - *Charles Borchers – Ok. I don't think there will be a significant change.*
  - *Ryan Faulk – It's a storefront system so they can be pulled out and replaced. So, as you've submitted it's a dark anodized frame with aluminum panel inserts on the bottom, matching the north façade of the building. The only question is going to be the color which you would follow up after and decide whether it is going to be dark bronze.*
  - *Commissioners state that this color decision can be submitted to the HHDC office for approval.*
  - *Ryan Faulk calls for public input. None is given.*
  - *Jessica Shirey – I make a motion to approve the application including that the south side and the north side are matching in color and that information is on file.*
  - *Motion to approve the application as presented by Jessica Shirey. Second by Ryan Faulk.*
- *Vote: Jessica Shirey (Y), Shauna Seals (Y), Ryan Faulk (Y), Susan Seale (Y), John Exnicios (Y), and Jen White (Y)*

- Motion Approved: 6-0
  - *Jessica Shirey – And I would like to add that I am really glad that you guys are doing stuff with the – it really needs a lot of...*
  - *Charles Borchers – This is a project that I’ve personally been working on.*
  - *Jessica Shirey – I know, you can tell.*
  - *Charles Borchers – We are actually in the process of applying for funding for interior renovations and just yesterday I actually became aware of another grant which is actually more money and a smaller match that we will likely apply for. Hoping to do both exterior renovations that include the sanding and painting of those columns which are really in horrible shape.*
  - *Jessica Shirey – What did ya’ll ever end up doing with the drainage in the front? The entrance?*
  - *Charles Borchers – It’s a squared downspout.*
  - *Jessica Shirey – I mean the where the water....*
  - *Ryan Faulk – In the ground. She’s talking about where the subsurface drainage.*
  - *Charles Borchers – We have not looked at it yet. We’ve had a lot of rain to kind of see how it functions. So far it has been draining well. The gardens on either side of the walkways are draining well. There’s actually, interestingly and I haven’t gone to see if they are actually there, there were subsurface drains in those gardens in the original plans. So it’s quite possible those are still there.*
  - *Ryan Faulk – Good luck finding it.*
  - *Charles Borchers – If they were installed.*
  - *Ryan Faulk – Thank you very much Charles.*
- **207 & 211 W. Morris – Tree Removal & New Construction**
- Application presented by: Meredith Rawlings
  - *Essentially 207 & 211 W. Morris is seeking to remove a diseased chestnut oak tree and to approve an updated design plan for their proposed new construction. The applicant is seeking to change the last rendition of design plans. At the October 16<sup>th</sup>, 2019 HHDC application review meeting an application for new construction was approved. The October application had brick coursework along the entire second floor façade. Now the applicant is seeking approval to remove the brick.*
  - *Meredith Rawlings – I am Meredith Rawlings of Pistorius Architects and I am representing the owner of the project. We are here seeking approval for the façade change on W. Morris. The previous façade was approved. Through design investigation we studied the property and we would like to ask to modify the project façade on West Morris.*
  - *Jessica Shirey – I think one of the questions that we had brought up was – this was in our working session. In the two renderings there are two different colors of that...*
  - *Meredith Rawlings – Oh, that – that’s just a screenshot. It’s not to represent a color change. The colors are the same. It’s just a mask that is being used.*
  - *Ryan Faulk – I know we, those that were present at the work session we tossed it around but I didn’t have any objections to what ya’ll are proposing to do –*

*removing that beam from across the top. The essence of what ya'll presented is still here and still unified on the façade along the street.*

- *Jessica Shirey – And we discussed the tree. I thought we already discussed the tree.*
- *Ryan Faulk – Haven't we already given a decision on the tree? I thought we did that last time?*
- *Spencer Rossie – We submitted it to the City and I think ya'll brought it up. We weren't necessarily on the agenda. We weren't sure if we still needed to go through the full process.*
- *Commissioners discuss that they did review the removal of the tree in a past meeting and that they were in agreement with the City that the tree needs to be removed. Commissioners thank Spencer Rossie for being thorough in providing the documentation needed for the tree removal.*
- *Ryan Faulk – So, I don't know if anybody has any other questions on this. I'll open it up to any public input if there is any.*
- *No public input is given.*
- *Susan Seale – I move that we accept the application as presented.*
- *Motion to approve the application as presented by Susan Seale. Second by Jessica Shirey.*
- *Vote: Jessica Shirey (Y), Shauna Seals (Y), Ryan Faulk (Y), Susan Seale (Y), John Exnicios (Y), and Jen White (Y)*
  - *Motion Approved: 6-0*
- **115 W. Morris (Square 71) – New Construction**
  - *Application presented by: Jeffery Smith*
  - *Essentially 115 W. Morris is seeking to construct a new 3-story building. This proposed building will be a 26, 874 square foot mixed use building on the corner of W. Morris and S. Oak Street. The first floor will consist of 7- one bedroom/one bath flats and +/- 2,000 SF commercial lease space. The second and third floors will consist of 1 - one bedroom/1.5 baths, 2 - one bedroom/1.5 baths plus a loft, 2 lofts with 1.5 baths, and 6 – two bedroom/2.5 baths. The proposed building will be constructed out of light gray bricks, dark gray composite panels, black aluminum storefront, and clear glass with inset egress windows as required by code. Window detailing consists of brick soldier course header and rowlock sill. Project balconies consist to charcoal colored exposed steel framing, black laser cut metal panels, and stained 2x2 cedar slat railings. The proposed building will also have an elevator with exterior stair tower for egress and will provide 22 off street parking spaces and 12 on street parking spaces.*
  - *Ryan Faulk – At this point I am going to recuse myself from this application and the next one. I will hand it over to Jessica Shirey.*
  - *Jeffery Smith – I am Jeffery Smith of Holly & Smith Architects representing the O'Krepki family. We are very, very excited about this project. Just as the 200 downtown project in the Square 71 first phase we started pushing the Historic District out of its original area and the building concepts of the buildings on the street with the parking behind it. I think this is another example of a project...*

- *Jeffery Smith & Pierre Theriot set up renderings printed out for the Commissioners to view the project concept. Jeffery Smith describes the renderings and project concept and what the current site looks like to the Commissioners. States that the building will be a mixed-use building and describes the zoning that states there is no off street parking requirement however they will be providing some dedicated parking spaces (17 spaces) behind the building. Describes the floor plan with one bedroom units on the bottom level and two bedroom units located on the second and third floor. Describes design concept with materials, windows, balconies, and color choice.*
- *Jen White – There are awnings on the alternate balconies?*
- *Jeffery Smith – These lower awnings are over these balconies and these awnings are over these.*
- *Jen White – Yeah, ok just a different levels. Ok.*
- *Jeffery Smith – These are just up higher and again a modern, edgy look to that. So this is for conceptual design approval. We will come back once we are finished with the construction documents and bring you brick samples and all the other colors that ya’ll need to approve. We just want to get the approval for the concept. We’re pushing forward with the construction documents and hoping to get it in for March or something like that. And a year from now we will have a new building in downtown Hammond. We’re very excited about this.*
- *Jessica Shirey – I think one of the things that was brought up at the working session and I think it’s been clarified at this point. We’ve gotten some measurements back from the height of the buildings in the area just to keep it to the 10% and it’s kind of right there. The height was within the Steakhouse Building right now Square 71 and the Police Station and their height average. This was taller and it needs to be within 10% of the height and you’re right there. I’m just saying.*
- *Jeffery Smith – Well it needs to be the height of the zoning requirements as far as height – there are historic buildings...*
- *Jessica Shirey – It’s not about historic buildings. It’s the height of it and 10% of the...*
- *Jeffery Smith – I’m not familiar with that requirement.*
- *John Exnicios – Well is it within it?*
- *Jen White – Yes, I think she’s just saying that it’s right there. So if it were to change drastically...*
- *John Exnicios – It can’t get any taller.*
- *Jen White – Right.*
- *John Exnicios – Ok.*
- *Jessica Shirey – What I was going to say was that I like the....*
- *Jennie Garcia – Its number one.*
- *Jessica Shirey – Especially with the new concept of the new idea of the Rossie, the other side the other Morris Street property. With them taking those bricks out cause it kind of still makes it look like it sets in and comes out.*
- *Jeffery Smith – Breaking the façade.*



- *Jessica Shirey – Yeah, going down Morris Street – I think it kind of goes together.*
- *Jennie Garcia – Its number one on page 50.*
- *Jeffery Smith – This is in the guidelines.*
- *Jennie Garcia – Yes. The height of the proposed building must be compatible with the height of historic buildings on the block or the street, not varying more than ten percent from their average height.*
- *Jeffery Smith – Is that a National Park Guideline?*
- *Jennie Garcia – It’s our Guideline.*
- *John Exnicios – You’re meeting it. Just don’t get taller. It’s a beautiful building. It looks very nice.*
- *Jeffery Smith – I’m really proud of the O’krepkis. They’re really putting their money where their mouth is. Bruce is on the Downtown Development Board and he’s investing with the planning and the concept and follows the City’s masterplan. And we’re really proud of him doing that and he’s almost doing the entire block and this can be a model moving forward into developing our City and to carry the streetscape of the downtown Historic District.*
- *Jennie Garcia – Just a question, the balconies are over the sidewalk? Is that correct?*
- *Jeffery Smith – Yes. And we went through that with the City and it is allowed with a certain height above the sidewalk and a certain distance. So we comply with those requirements. You know the Steakhouse does. The Steakhouse actually has a column in the right of way – which is allowed. There’s a certain criteria, you’ve got to be a certain height from the sidewalk; an 8 ft. minimum and we’re 12 ft. and 4 to 5 ft. can extend into the right of way.*
- *Jessica Shirey – All of that is going to come later on. We’re approving the concept of this.*
- *Jennie Garcia – I was just asking, just making sure.*
- *Jeffery Smith – Thanks for asking. Good looking into that.*
- *Jessica Shirey – I make a motion to approve the concept.*

*\*\*Let the record show that Jen White was present for the majority of this review however she had to excuse herself before the Commissioners voted.\*\**

- Motion to approve the concept as presented by Jessica Shirey. Second by Susan Seale.
- Vote: Jessica Shirey (Y), Shauna Seals (Y), Ryan Faulk (recused), Susan Seale (Y), John Exnicios (Y), and Jen White (Absent)
  - Motion Approved: 4-0
- **206 E. Morris (STOA) – Demolition & New Construction**
  - Application presented by: Glen Alack
  - *Essentially 206 E. Morris is seeking to demo the current building in order to build a new two-story office building. The building located at 206 E. Morris is an example of an early ranch style home and is the only one of its kind found in the Hammond Historic District. The applicant is seeking the demolition of this house*

as well as 210 S. Cherry and 204 S. Cherry. These two additional houses are not located in the Hammond Historic District and therefore are not regulated by the HHDC. The proposed new building will be 15,904 SF and will include a new parking lot with 32 spaces. Exterior materials will include brick veneer, cement board siding, and wood slats. The north elevation will include a flat aluminum canopy.

- *Toby Easterly – I’m Toby Easterly and I’m with the STOA group. We’re proposing to build a 15,000 s.f. office building at the corner of East Morris and South Cherry. It’s good to see ya’ll again. We came to one of the workshops a couple of months ago. I think we can dive right into the project. I think a lot of you are familiar with the project where we’ve shown you some preliminary concepts. This is an office building for our company. We are going to occupy at least half the building. We do in the future at some point plan to occupy the full building. Right now we’re going to be on the second floor – is the plan. It’s pretty straight forward, I don’t know if ya’ll have any questions.*
- *Jessica Shirey – I think that one of the things, before we get to all of that. I know that we have to have that, but the application is for demolition first.*
- *Toby Easterly – Who turned that in?*
- *Pierre Theriot – It was there.*
- *Jessica Shirey – So whenever you did come to the work session, we talked about relocation. And just to have it on record, we’re not against this development. But we have to do it, this was all discussed at the work session which is not on record. So that is why I am repeating it. We really want to work towards – it’s in the Guidelines that we have to explore all of the options for that. We’re talking about in particular property at 206 E. Morris. The other two properties are not facing the Historic District.*
- *Pierre Theriot – I think what happened was when I filled out the application, he was wanting to pursue the demo thing and in the between then and now we learned that you guys would prefer to have it relocated.*
- *Toby Easterly – We went through a due diligence process where we did a home inspection on the home. The home is not in great shape but at least it is livable. So the foundation is in question so I think we didn’t have information about that so I think just talking through the process we decided to spend a little bit more time to continue to relocate the house. Cause we had two options relocate or demolish. It can’t stay. We have to build this project. We want to build this project. So we are going to spend a little bit more time and effort exploring the relocation. I’ve spoken with some people that I feel like I have some options here. We can feasibly which the Guidelines say relocate it. Give us a few weeks on that and we will do our best and it can be moved and I hope everyone can respect that and we can move on – but any decision about either relocating or not relocating we will provide sufficient documentation to support that effort.*
- *Pierre Theriot – I don’t know how ya’ll want to do that now, the relocation. Maybe table that part.*
- *Jessica Shirey – It would have to be in regards to an approval of relocation pending the proper documentation. I know that because it is part of our – in our Guidelines*

*that we should assist you in figuring that out as far as the relocation at the best that we can. And I know that we reached out to the Fuller Center. I don't know if you are familiar with that.*

- *Toby Easterly – The what?*
- *Jessica Shirey – The Fuller Center its – What is that from?*
- *Tamara Danel (Executive Director – Fuller Center for Housing) – We're here, we are the Fuller Center for Housing. We're a baby sister to Habitat for Humanity for Tangipahoa and Livingston Parishes. We do own property inside the Hammond City limits where something like that could be relocated. We are a non-profit so whatever tax benefits come from donating the home, we could help you with that but we do want to learn more about the possibilities and what the expenses would be for our organization. Because we would want to put the house – we want to make it accessible to a low income family who doesn't have the ability to go and buy or build their own home. So we would incur the expenses and they would pay us back.*
- *Jessica Shirey – We are out of it at this point but that – cause that's a legal, I don't know how that works. But like I said that would be a legal thing done with you guys. Again that's not – we haven't explored that option fully, they are a non-profit. I don't know if they have the funding to...*
- *Toby Easterly – For me personally right I respect the process but what we are trying to do is be as efficient as we can and make quick decisions. If we could do something like that, there's not a lot of red tape involved. I can't add a year to this we're renting office space and we're running out of office space so we're going to try and be diligent in the process and get something worked out quickly. We're about to close on the properties so we are going to be in the position to do something pretty soon.*
- *Jessica Shirey – I'm just putting it out there. I'm not telling you what to do with your money but whatever it would cost you for demolition maybe that could be donated towards the moving expense. You're going to be paying it anyway, that's what I'm saying.*
- *Toby Easterly – I wasn't really concerned about that part of it.*
- *Jessica Shirey – I was just saying whatever helps the process.*
- *Discussion breaks out between Jessica Shirey and Toby Easterly about trying to make this easier for both parties.*
- *Pierre Theriot – Can we just amend the application? To say relocating pending feasibility, structural feasibility. If that's what Toby wants to do and it's not going to fall apart.*
- *Jessica Shirey – Within the restrictions of the Guidelines. The Guidelines say for relocation, it says you have to document the original site conditions before moving the structure, use photographs and other written or graphic items such as site plans to record the original setting. Assess the structural condition of the property before moving it to minimize damage during the moving. Work with contractors experienced in successful moving of historic buildings. Protect the building from*

*weather damage and vandalism during the relocation. And the other is moving within the Historic District which more than likely won't happen.*

- *Tamara Danel – We wouldn't be in the Historic District but it would be inside Hammond City limits on Caroline Drive.*
- *Jessica Shirey – Well anything that obviously – ideally it would be great if it were moved down the street within the Historic District but that's not going to happen.*
- *Shauna Seals – I have a question and I missed a couple of meetings cause of personal reasons. But have we decided on whether or not it will be demolished? We're talking about relocation. So have we decided that we are not going to demolish it – we've decided that?*
- *Jessica Shirey and Susan Seale both respond with a No.*
- *Jessica Shirey – What we are doing – ok when someone comes before us with a demolition application which is what this technically is, we have to consider alternatives. That would include relocation so that is what we're discussing right now.*
- *Toby Easterly – We're going to work harder to see if we can make the move.*
- *Jessica Shirey – So our alternatives to demolition are relocation, sale to an entity that is willing to restore it, or restoration through state and federal tax incentives.*
- *John Exnicios – Ok and that's not necessarily in the Historic District. It can be relocated anywhere?*
- *Jessica Shirey – Correct. Did that make sense to you Shauna?*
- *Shauna Seals – Nothing makes sense but thank you.*
- *Jessica Shirey – You feel better about where we are right now?*
- *Shauna Seals – Yes, thank you. Let's just keep going.*
- *Pierre Theriot – So do we need to amend the application?*
- *Ryan Faulk – I know I'm supposed to be recused but I...*
- *Jessica Shirey – Well it's still an application for demolition...*
- *Ryan Faulk – But I want to clarify something here...*
- *Jessica Shirey – We are going to need to just move on. We're going to have to see this again because you're having to do again more due diligence.*
- *Jennie Garcia – Jessica, could we table it for further investigation?*
- *Jessica Shirey – Right.*
- *Commissioners and applicant discuss tabling the application.*
- *Pierre Theriot – So I just want to quickly go through what the project is. We showed you a version of this last time. Pierre describes where each façade will face in the renderings and the relationship of the new building to the Wells Fargo building. The idea is similar to the Square 71, parking is not required but STOA for their employees they want to provide parking. So we are showing 32 spaces there – the building is a U-shaped building. The first level is a future or a re-space, the main entry is directly in the center here and that would be a lobby space with an elevator and a stair that would lead you up to STOA's area. That is where all their offices and headquarters would be. On the back side there is a covered patio section because the way the square footage works STOA has a little more square footage on the second floor than the first floor so this section of the building hangs*

over the that entrance and makes a covered area. So he has a training area and a covered porch on either side. That is pretty much it for the plan. Pierre further discusses that they hope to partner with the City and the DDD for sidewalks and to continue what was done Downtown. Pierre shows where the green space will be located. The building is a two-story structure with a brick veneer. We're showing a flat aluminum canopy going across the front almost the entire width; storefront windows. Shows the brick coloring on the rendering and states that they are not asking for approval of color but want to get the thoughts from the Commissioners regarding color; describes brick detailing will be similar to the brick detailing found on the Masonic Lodge (119 S. Cypress).

- Susan Seale – Is that what we call corbeling?
- Pierre Theriot – I don't know what to call it. Usually it is a Flemish bond with protruding headers but...
- Jeffery Smith – It's like corbelling.
- Jessica Shirey – It's like one brick is out and one is here and it staggers.
- Pierre Theriot agrees and states it is like a checkerboard pattern.
- Jessica Shirey asks about exterior lighting.
- Pierre Theriot states exterior lighting will be located under the canopy. Lighting is not shown on the sides of the building but Pierre Theriot states that the building will most likely have lighting on the sides.
- Jessica Shirey – The reason and this has nothing to do with this but it gets – especially with a taller building, it gets dark and there's not proper street lighting. It's just something to think about.
- Pierre Theriot – You know on Andre's (201 S. Cypress) building we put some sconces that point up and down so it kind of lights up the building and lights up the sidewalk. It will probably be something like that.
- Jessica Shirey – Just for safety.
- Pierre Theriot states that they are just finishing up the design of the building so there are a lot of things that still need to be worked out.
- Jessica Shirey – One thing I wanted to ask too, Jennie just for clarification. Cause you're in your due diligence process right now, you haven't actually purchased the properties is that correct?
- Pierre Theriot and Toby Easterly both state that they are closing soon on the properties.
- Jessica Shirey – The application is signed – who technically needs to sign? It's going to be tabled anyway. So just redo it.
- Pierre Theriot – The owner is here if you want to get him to sign it.
- Commissioners and applicant discuss whether or not they need the owner's signature on the application.
- Jennie Garcia – If we do relocate it (the building) we will need the owner's signature.
- Jessica Shirey – Well I think what we are basically doing is still moving on – we're not really approving anything today.
- Pierre Theriot – Well we would like to get concept approval.

- *Jessica Shirey – Well concept but as far as demolition.*
- *Pierre Theriot – Right.*
- *Jessica Shirey – That’s going to be tabled. So that we can just fix the application after you’ve done all your stuff with figuring out where the house is going to go.*
- *Toby Easterly – inaudible*
- *Pierre Theriot – Can you do like you’ve done with a bunch of the other ones and amend the application and remove demolition from the application?*
- *Jessica Shirey – Well we – for relocation we would have to have more information right now.*
- *Pierre Theriot – Yeah, I’m not asking for that.*
- *Jessica Shirey – We have to get that information. Does that make sense?*
- *Pierre Theriot – Yeah, I guess it’s the cart before the horse.*
- *Jeffrey Smith – Just approve the concept design for right now so we can move forward.*
- *Pierre Theriot – Yeah.*
- *Jeffrey Smith – If ya’ll have any problem with the concept design we need to know that now. Right?*
- *Jessica Shirey – That is what I’m saying. We’re trying to figure out what the proper procedure – we can’t put the cart before the horse. Obviously I don’t think anybody and we are on record so I mean, does anybody have any issues with the concept at this point?*
- *Susan Seale – If that is where we are I have no issues with the concept.*
- *Jessica Shirey – So we are on record saying that if that helps but we can’t approve the demolition – we can deny a demolition application. But if you were to change it to relocation then we would have to have more information. That is why I’m saying if we table it then we would...*
- *Jeffrey Smith – Can we amend the application to remove the demolition request and only get approval for concept design?*
- *Pierre Theriot – That’s what I was asking.*
- *Jeffrey Smith – That is what I would like to do.*
- *Susan Seale – Sure.*
- *Jeffrey Smith – Just to completely remove that from the application.*
- *Jessica Shirey – I don’t know if we can approve a concept.*
- *Pierre Theriot – Just say approve concept design pending approval of relocation or something.*
- *John Exnicios – I think you should be able to do that.*
- *Jessica Shirey – If everybody is in agreeance I am fine – I just want to make sure it’s done properly is my whole thing.*
- *John Exnicios – So we can approve this concept that has nothing to do with the separate issue in my opinion.*
- *Susan Seale – Because at this point he doesn’t even own the building.*
- *Shauna Seals – In my mind its two separate things.*
- *Susan Seale – All we are talking about is the concept and there’s nothing wrong with talking about it.*



- Commissioners state that these 2 locations are not technically in the Historic District however they came to the HHDC as a courtesy in the past.
  - 201 N. Cypress – property owner has been notified that their temporary signage needs to be taken down
    - Commissioners ask what happened to their project for building on the empty lot.
    - Director states they were contacted soon after the first meeting with the property owners but does not think they are ready to build yet.
  - 119 S. Cypress – Main Street Dance still has not taken down or submitted an application for permanent signage. The last certified letter was sent on January 13<sup>th</sup> and the owner Beth Fagan signed and returned certified receipt on January 23<sup>rd</sup>.
    - Commissioners question the contents of the certified letter. Director will send a copy of the sent certified letter to the Commissioners for their review.
    - It is decided to send a notice of fine if nothing is submitted for the March agenda.
  - 222 N. Cate – Hammond Karate has not taken down or submitted an application for permanent signage. A certified letter was sent on January 13<sup>th</sup> and a signed receipt was sent on January 22<sup>nd</sup>.
    - Commissioners state that the property owners did reach out a long time ago regarding repairs to the transoms and other repairs but no work was ever conducted.
  - 116 W. Thomas – The Strawberry patch, certified letter sent out on January 14<sup>th</sup> and signed receipt sent back on January 17<sup>th</sup>.
  - Damaged Awnings – 205 E. Charles & 220 W. Thomas. Will reach out to these building owners and let them know they might be able to use the DDD façade grant to replace their damaged awnings.
- **In-Office Approval**
  - 221 W. Thomas St. – replacement of electrical conduit
  - 201 W. Thomas, Streetside Market – Addition of Monday & Tuesday to their existing list of hours of operation
  - 210 W. Robert, Parkside Garden Apartments – Roof in-kind replacement
  - Commissioners discuss the roof replacement for 206 E. Thomas (Fumee); Director states that an application was received however it was requested to have the specs and material of new roof, applicant has yet to turn that information in and no COA was ever issued. This is the same for 109 S. Cypress which the applicant just recently purchased and would like to replace that roof as well.
- **Historic Homes of Hammond**

<https://storymaps.arcgis.com/stories/10c7e8cedae84de7a945d02a93a12570?fbclid=IwAR1rJnRX6MAhLa6g4ZOX0H7Ur37jNH52F7dnHFYoLhfGK0nL2vbaXwHqR4>

  - Interactive story map that shows a photo and tells the history of historic homes in Hammond. This list can be expanded and updated as history is uncovered. This is posted on the HHDC's website and on FB.
  - The HHDC office will be considering getting an Esri ArcGIS Foundational license. This costs \$500 a year but can allow for expanded story maps to host multiple photos, create maps and apps, and collect data to accurately capture data and return it to the office.
  - Commissioners discuss the two Carolina I-houses since a member of the public did ask about the demolition by neglect that is happening. Those two houses are not in the HHDC



but are individually listed on the National Register of Historic Places. John Exnicios states that he did meet with the owner (Greater St. James) since someone is interested in buying and moving the houses. Director states that if the houses are moved they will be delisted from the National Registry. Jessica Shirey states that being listed on the National Register it does open up tax incentives and grant money to the owner for repairs. Charles Borchers states that the Director did email him regarding a \$55,000 grant with at \$5,000 match hoping that the grant could be used for this property.

- **Ethics Training**
  - Ryan Faulk ethics will need to be renewed in March
  
- **Financial Disclosure** – each commissioner needs to fill out a financial disclosure form for the LA Ethics Board. This is due by May 15<sup>th</sup> and must be done yearly.
  
- **Thank You**
  
- **Public Input** – None is given
  
- **Adjournment:**
  - Motion to Adjourn by Jessica Shirey and seconded by Ryan Faulk.
  - Vote: Jessica Shirey (Y), Susan Seale (Y), Shauna Seals (Y), Ryan Faulk (Y), and John Exnicios (Y)
    - Motion Approved: 5-0