



*Minutes of the Hammond Historic District Commission
November 20, 2019
Hammond City Council Chambers – 312 East Charles*

- Meeting called to order by Chairman, Mr. Ryan Faulk, at 11:00 a.m.
- Verification of meeting notice given by Director, Ms. Jennie Garcia

*** Let the record show that the email notification to be printed in the Hammond Daily Star was not the same public notice that was printed. In error the newspaper added 207 & 211 W. Morris to the agenda. This was not part of the November HHDC agenda. ***

- Roll call taken:
 - Present: Jessica Shirey, Howard Nichols, Susan Seale, John Exnicios, and Ryan Faulk
 - Absent: Shauna Seals and Jen White

*** Let the record show that Jen White entered the meeting at 11:13 AM in time to vote on the approval of the October 16th meeting minutes. ***

- Motion to approve the minutes from October 16th, 2019 by Howard Nichols. Second by Jessica Shirey.
 - Vote: Jessica Shirey (Y), Howard Nichols (Y), Susan Seale (Y), John Exnicios (Y), Jen White (Y), Ryan Faulk (Y)
 - Motion Approved: 6-0

Old Business:

- **124 & 126 N. Cate (The Brown Door) – Door Replacement**
 - Application presented by: Brett Hollis
 - *Essentially 124 & 126 N. Cate is seeking to replace four of the doors located at The Brown Door. Two of the doors are at the front of The Brown Door, one of the doors to the upstairs apartment, and one is located on the side of the building. All door trim will be painted black and all doors will be stained brown. The door at 126 N. Cate will maintain its mail slot and all logs and letters found on the doors will remain the same. The applicant is also seeking to install a transom over the main entrance at 126 N. Cate to match the doors at 124 N. Cate. Proposed glass for the new doors will be shatter proof and tinted to match existing tint on windows.*

- *Brett Hollis – I will be representing The Brown Door. What we plan to do we talked about this a couple of times but now I have all the contractor notes and what he is going to do. We plan on, well someone recently broke one of the windows so we are going to have to replace one of the windows the exact same way it has been – it was one of the windows on the doors. So we are going to replace that window and all the windows are going to have the same tint, the handles and locks will remain the same on all the doors, the trim is not being touched besides painting, it’s going to be painted black, the mail slot will remain the same on the front door.*
- *Jessica Shirey – And the side door?*
- *Brett Hollis – We’re not touching that door. We are not touching the trim we are replacing the glass because the glass is shattered on it and we are, I believe on that door we are just tinting the windows and replacing the glass.*
- *Ryan Faulk – Well I wasn’t at the work session but I understand that there was discussion about the tinting.*
- *Jessica Shirey – So, since that was (window tinting) done prior your tint.*
- *Jen White – The front façade, just the tint on the front façade right?*
- *Jessica Shirey – Well, whenever you had tinting on those windows prior. Since that the Guidelines have been revised to include that there is no tinting on windows. One of the discussions we had in the work session was just for continuity to allow the replacement of that – on the front façade.*
- *Brett Hollis – Ok, for the tint?*
- *Ryan Faulk – Yes.*
- *Jessica Shirey – Right, but with the north façade (Charles Street) being a separate contiguous space then the current Guidelines will need to be clear.*
- *Commissioners state that no tint on the side door will be allowed.*
- *Jessica Shirey – If you were replacing the entire front, we wouldn’t, the tint wouldn’t be allowed; so that it’s not you know...*
- *Brett Hollis – Half tinted and half not tinted...*
- *Jessica Shirey – Right.*
- *Ryan Faulk – Are ya’ll amenable to that?*
- *Brett Hollis – Yes. On the side door I just ask for clarification they said replacing the side door probably because that’s the oldest door we have and the trim will be painted black. All the doors will match so all the doors will look like the front doors. The front door is not changing.*
- *Ryan Faulk – So you are just replacing the glass? You are not replacing the door?*
- *Brett Hollis – No we are replacing the side door and painting the trim black to match all the other doors.*
- *Jennie Garcia – Are ya’ll putting a transom over this...*
- *Jen White – That was going to be my next question.*
- *Brett Hollis – Yes we are keeping the same and the mail slot as well.*
- *Jen White – But there was talk of adding a transom to the...*
- *Jessica Shirey – The front door (main entrance to 126 N. Cate) doesn’t have one.*
- *Brett Hollis – Oh only on the second door.*

- *Jen White – Yeah.*
- *Brett Hollis – On here it has one.*
- *Ryan Faulk – I mean the drawing that is attached has a transom.*
- *Brett Hollis – Right.*
- *Ryan Faulk – I’m assuming this is what you are planning to do.*
- *Jessica Shirey – Whenever it came up in the work session I don’t – there are other places with the same storefront that have a transom above their...*
- *Ryan Faulk – I didn’t have a problem with putting the transom back to match the other doors.*
- *Brett Hollis – On the main door, the front door?*
- *Ryan Faulk – Right.*
- *Brett Hollis – Yes, I just asked and we will be adding a transom to match, both front doors will match.*
- *Commissioners state that the added transom will also match the existing side door that also has a transom.*
- *Ryan Faulk – Any other comments?*
- *Susan Seale – And they will be painted the black?*
- *Brett Hollis – Yes ma’am and the brown doors will stay.*
- *Ryan Faulk calls for public input. None is given.*
- *Ryan Faulk – Well first we are going to amend the application to change the – oh no we can just include it in the motion.*
- *Jessica Shirey – Well a statement needs to be made why we are allowing it.*
- *Ryan Faulk – I move that we accept the application with the caveat that the side door glass remains clear.*
- *Commissioners and Brett Hollis clarify that the side door is the door that faces Charles Street.*
- *Ryan Faulk – (continues motion) the door on the Charles Street remains clear and the Cate Street door glazing allowed to remain tinted to maintain continuity.*
- *Motion to approve the application as presented by Ryan Faulk. Second by Jessica Shirey.*
- *Vote: Jessica Shirey (Y), Howard Nichols (Y), Susan Seale (Y), John Exnicios (Y), Jen White (Y), Ryan Faulk (Y)*
 - *Motion Approved: 6-0*

New Business:

- **200 E. Charles (Realty Executives Florida Parishes) – Windows & Awnings**
 - *Application presented by: Frank DiVittorio*
 - *Essentially 200 E. Charles is seeking approval for two new windows and awnings to the north façade of the building. The two new windows will match the windows currently found on the building. The windows will be single panes of tempered glass in wood frames that will be painted white. All awnings will be replaced as well as two new awnings installed over the two new windows. The current frames for the current awnings will be re-used.*

- *Frank DiVittorio – We’re just trying to put (inaudible) there’s like brick outline where there aren’t actual windows – we’re going to put two windows that will look exactly like the other two windows and replace all the awnings.*
 - *Ryan Faulk – So within the recessed...*
 - *Frank DiVittorio – Yes, those outlines are supposedly the same size as the two windows that are there; so there are going to be two identical windows and they should be within that outline.*
 - *Jessica Shirey – And then all the awnings are going to be replaced so that they will be the same?*
 - *Commissioners confirm that all awnings will be replaced to make sure that the older awnings are not faded black next to the new black awnings that will be installed over the two new windows.*
 - *Ryan Faulk calls for any additional comments or discussion, none is given. Ryan Faulk calls for public input, none is given.*
 - *Susan Seale – I move that we accept the application as presented.*
 - *Motion to approve the application as presented by Susan Seale. Second by Jen White.*
- *Vote: Jessica Shirey (Y), Howard Nichols (Y), Susan Seale (Y), John Exnicios (Y), Jen White (Y), Ryan Faulk (Y)*
 - *Motion Approved: 6-0*
- **207 E. Thomas (Tacos & Beer) – Repainting Exterior**
 - *Application presented by: Jennifer Valencia*
 - *Essentially 207 E. Thomas is seeking to repaint the front façade, front tin, front doors, front windows, and back windows. The applicant is seeking approval to repaint the building tricorn black and white dove white.*
 - *Jennifer Valencia – We are proposing to repaint the front façade of 207 E. Thomas.*
 - *Jen White – We had talked about potentially slightly different colors. I don’t know what the update was on that.*
 - *Jennifer Valencia – For the tin façade...*
 - *Jennie Garcia – We found these two photos, Ray Scriber sent out the kind of blurry one and then this one came from Holly and Smith’s website (photos show dark gray trim on tin façade).*
 - *Ryan Faulk – Right.*
 - *Jennifer Valencia – So coincidentally it will work out. The proposed color that I have today to replace the tricorn black is a light French gray so it will be slightly lighter than that one which would be better...*
 - *Ryan Faulk – Slightly lighter than?*
 - *Jennifer Valencia – Than the original (proposed color).*
 - *Jessica Shirey – The black part?*
 - *Jennifer Valencia – Yes.*
 - *Jen White – There was a lot of discussion that if it was black you wouldn’t be able to see detail on the tin.*
 - *Jessica Shirey – See the one in this picture has down lighting on it.*

- *Jen White – So we were concerned that all the black would lose the detailing so we asked them to bring a lighter color.*
- *Ryan Faulk – But that seems a bit light in my opinion but if you’re ok with it, I don’t have a problem. It would be more monochromatic.*
- *Jennifer Valencia – Yes. So there’s a paler pink on the original tin now so that would be replaced with the darker one or this gray and the white would be the white dove (paint color) submitted on the application. And we will be painting just the brown trim, black on the windows (rear).*
- *Commissioners confirm that Jennifer Valencia is referencing the back windows on the alley side of the building.*
- *Jennifer Valencia describes that the front doors and raised inset panels on the front (Thomas Street) façade will be painted tricorn black and everything else will be white dove white.*
- *Susan Seale – So the bottom half will be black and the top half will be monochromatic?*
- *Jennifer Valencia confirms this.*
- *Ryan Faulk confirms that the white dove will match the top and bottom together.*
- *Ryan Faulk calls for public input, none is given.*
- *Jessica Shirey states that she is trying to work out the black option for the tin portion of the façade especially if the applicant is wanting that instead of the French gray.*
- *Susan Seale – What color will the awning be?*
- *Jennifer Valencia states that the awning was recently replaced and is black. She also states that in the future they would like add the spot lights (down lighting in photo) back to the building.*
- *Commissioners agree that Jennifer Valencia has the option to either use the tricorn black or French gray on the tin façade.*
- *Ryan Faulk – I move that we accept the application as submitted with the option that you can use the French gray or the tricorn black.*
- *Commissioners and Jennifer Valencia both state that they will test both options to make a decision. Commissioners also confirm that Jennifer Valencia would have to come back for approval of reinstalling down lights.*
- *Motion to approve the application as presented, by Ryan Faulk. Second by Susan Seale.*
- *Vote: Jessica Shirey (Y), Howard Nichols (Y), Susan Seale (Y), John Exnicios (Y), Jen White (Y), Ryan Faulk (Y)*
 - *Motion Approved: 6-0*

- **Updates From Director:**

- **Compliance Update – working with property owners who have demolition by neglect.**
 - **112 S. Cypress – owned by Darryl Smith; C.C. (Building Inspector) called to see when he will be in Hammond so they can go take a look at the building.**

- 201 W. Thomas (Streetside Market) – Temporary signage on back door; notice was given that we did not want them to be out of compliance which would be on December 11th; email received that the temp sign will be removed by then
 - 108 NW Railroad (La Carretta) – work without COA; had new awnings installed on November 7th
 - 113 N. Oak (Restaurant 113) paid fine in full on November 14th
 - Preservation Resource Center – Navigating the HDLC (Historic District Landmarks Commission) workshop attended on November 18th
 - PRC hosts twice a month workshops on how to fill out HDLC applications; one workshop at 11 am and another at 5:30 pm
 - Putting something similar together for HHDC; possibly recorded and accessed through internet
 - Temporary Signage will be added to the December Work Session.
 - Budget
 - Good standing
- **Public Input**
 - None is given
- **Adjournment:**
 - Motion to Adjourn by Jen White and seconded by Susan Seale.
 - Vote: Jessica Shirey (Y), Howard Nichols (Y), Susan Seale (Y), John Exnicios (Y), Jen White (Y), Ryan Faulk (Y)
 - Motion Approved: 6-0